

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, 03/20/2018**, and was called to order at 6:01 p.m. by Village President Dean Erickson with the reciting of the Pledge of Allegiance.

Roll Call: Present – Village President Dean J. Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Fire Chief Mike Schampers, Public Works Supervisor Andy Vickman, Consultant Mark Leonard and Village Residents Kristen Remington and Tanya DeBoth

MINUTES – Motion by S Byers with a second by A Lundt to approve the 03/06/2018 board meeting minutes. **Motion carried.**

VOUCHERS - - Motion by A Lundt with a second made by S Byers to approve the vouchers, as submitted, in the amount of \$800,454.83 from March 3, 2018 – March 15, 2018. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS –

- Three Village residents spoke of their concerns regarding an upcoming court case in Brown County

CORRESPONDENCE – Thank you card received from the Family of Gert VandeHey for the floral arrangement sent for her funeral service.

ADMINISTRATOR’S REPORT

- Continue to work on development and the creation of TID #5
- Working with Trustee Keith Wendlandt, Trustee Sue Byers and Clerk Treasurer Michelle Seidl to update the employee manual to clear up “gray areas” that may cause confusion or lack of consistency.
- Border Agreement with Town of Wrightstown has been discontinued since the recent article in the Wrightstown newspaper indicates that they may be incorporating.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Statement #40686 from Bond Trust Services** – Motion made by S Byers with a second made by T Schaeuble to approve Statement # 40686 from Bond Trust Services for the 2018 Debt Service Payment in the amount of \$83,292.50 for the Village’s \$730,000 General Obligation Refunding Bond, Series 2013A. **Motion carried.**
- **Statement #40687 from Bond Trust Services** – Motion made by S Byers with a second made by T Schaeuble to approve Statement # 40687 from Bond Trust Services for the 2018 Debt Service Payment in the amount of \$49,907.01 for the Village’s \$2,705,000 General Obligation Corporate Purpose Bond, Series 2017A. **Motion carried.**
- **Operator License Applications:**
 - ~ Motion made by S Byers with a second made by T Schaeuble to approve the NEW operator license application from Whitney L. Adkisson, 225 Louise Dr., Wrightstown. **Motion carried.**
 - ~ Motion made by S Byers with a second made by T Schaeuble to approve the NEW operator license application from Megan M. Kola, 115 Golden Wheat Ln., Wrightstown, for Bridgeport

Shell. **Motion carried.**

- **Service Acknowledgements:**
 - ~ 35 years of service to the Wrightstown Fire Department, with a January anniversary date, for Tom Schreurs
 - ~ 35 years of service to the Wrightstown Fire Department, with a January anniversary date, for Tim Gussert
 - ~ 5 years of service to the Wrightstown Fire Department, with a January anniversary date, for Pat Schomaker
- **Tuition Reimbursement** – Motion made by K. Wendlandt to approve the Tuition Reimbursement Policy (3/14 REV). AMENDED to be effective immediately, with a maximum 2018 reimbursement of \$5,000. Second was made by S Byers. Call of Roll: 7 yes votes. **Motion carried.** Expense to come from General Fund.

PARKS, RECREATION & REGIONAL PLANNING--

- **CSM Land Division for Carl Theunis** – Motion made by T Schaeuble with a second made by S Byers to approve the CSM for Land Division, from Carl Theunis, Windy Wood Lane, Parcel VW-W224, Village of Wrightstown. **Motion carried.** Tinesdale Farms bought acreage from the Wright Group which includes a pond. Dividing will allow for three (3) developable parcels and a pond outlot, with easements. The Village will take possession of the pond outlot since it is connected to our sewer system.
- **Extraterritorial CSM for Land Division for Jane Pahl** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the Town of Wrightstown Extraterritorial CSM for Land Division from Jane Pahl, 990 Day Street, Parcel W-76, Town of Wrightstown. **Motion carried.** Land split is being done to accommodate a Wisconsin Public Service gas pipeline project to include a gate station and gate station access.
- **Quit Claim Deed, Wrightstown Properties LLC. and Village of Wrightstown** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the Quit Claim Deed request between Wrightstown Properties, LLC and the Village of Wrightstown for Parcel VW-W175-1. Print Pro's pond acreage will be swapped with 75' of Village frontage at the back of the Print Pro property going toward the water tower. An agreement will be presented to the Board shortly, allowing the Village easement access to the pond and outlining remediation specifics should the pond become contaminated. **Motion carried.**
- **On The River Studio & Gallery Signage** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the NEW signs for On The River Studio & Gallery, 222 High Street, Parcel VW-151, Village of Wrightstown. **Motion carried.**
- **Wrightstown Health, LLC. Signage** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the NEW sign for Wrightstown Health LLC, 202 Plum Road, Parcel VW-14-8, Village of Wrightstown. **Motion carried.**
- **Lucky Well 5 Parcel (VW-W6) for (VW-W2214 Outlot 1)** – Refers to the Carl Theunis Land Division CSM listed above. To be able to take possession of the pond outlot, we will swap the Lucky Well 5 land (VW-W6) so Tinesdale Farm does not lose any value. Lucky Well 5 has already been

abandon and Tinesdale Farms are currently farming it. The Quit Claim Deed will be presented to the Board for approval at the next meeting.

PUBLIC SAFETY - -

Fire Department – No questions

Police Department – Chief Deike at a school safety meeting and unavailable for Village Board Meeting. Administrator Coenen indicated that he and Chief Deike are working together to create educational items/tools that will ensure safety in the community.

PUBLIC WORKS & UTILITIES - -

Public Works Comments – Open House at Wastewater Plant to allow residents to meet staff, check out the equipment and see what they are paying for. Free food! April 29th, 11:00 a.m. – 1 :00 p.m.

ADJOURN - - Motion made by S Reignier with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 6:45 pm)

Michelle Seidl

Clerk/Treasurer