

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on **Wednesday 04/04/2018** and was called to order at 6:04 p.m. by Village President Dean Erickson with the reciting of the Pledge of Allegiance.

Roll Call: Present – Village President Dean J. Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Trustee Scott Reignier absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen; Deputy Clerk/Treasurer Shelia Bowers; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers; Village Consultant Mark Leonard.

CLOSED SESSION: Motion by S Byers with a second by K Wendlandt to proceed into CLOSED SESSION pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Economic Development & Land Acquisition for the Purpose of TID #5 Redevelopment, and Review of Developers Agreements.** Call of roll: Six yes votes, one absent. **Motion carried.**

OPEN SESSION: Motion by S Byers with a second by K Wendlandt to reconvene into OPEN SESSION to discuss and/or take action on any issues that occurred during the closed session and continue with the Village Board meeting as scheduled. Call of roll: Six yes votes, one absent. **Motion carried.**

Motion by S Byers with a second by T Schaeuble to take a five minute break. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second by D Segerstrom to open the April 2018 Utility Meeting. **Motion carried.**

Water Utility:

Gallons pumped thru March 27, 2018 – 4.274 million gallons, daily average 158,296.

- We assisted several residents with high reads from last quarter meter reading. Crews did around a dozen leak inspections and assisted with internal leak fixes.
- Update: New river crossing installation is in its final stages of planning and is expected to go out for bid this month.

Sewer Utility:

Gallons treated thru March 27th – 4.954 million gallons, daily average of 183,481.

- We received 18,000 gallons of holding tank waste and 6,000 gallons of septic tank waste thru March 28th. The monthly revenue for the month of March so far is \$443.88, bringing the YTD total to: \$785.63.
- The Village of Wrightstown received the 2018 WRWA “Wastewater System of the Year Award”.
- Routine maintenance to include replacement of the interior piping system at a few lift stations are scheduled to be completed this month.

Motion made by T Schaeuble with a second by D Segerstrom to close the April 2018 Utility Meeting. **Motion carried.**

MINUTES – Motion by S Byers with a second by A Lundt to approve the March 20, 2018 Village Board Meeting Minutes. **Motion carried.**

VOUCHERS - - Motion by T Schaeuble with a second by D Segerstrom to approve the vouchers from March 16 – March 28, 2018, in the amount of \$172,248.88. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – None

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT –

- As part of marketing objective for the village in 2018, met with Marketing Committee March 26th, Planning WABCA, school board, and village official’s bus trip of the Village of Wrightstown to get all our elected officials and village business partners to recognize our assets and projects we may need to work on collectively. Would like to set time in late April or May.
- Working with Jon Cameron on TID creation process JRB in April and May board approval also bonding for 2018.
- Working on deliverables for community including resident handbook and marketing material.
- An enhanced social media presence for the Village of Wrightstown is enhancing our level of communication with the residents, including more video, to educate and make it easier for myself to get feedback on the performance of village services, feedback has been positive.
- Continue to work with local organizations to create community-binding events that ignite excitement in our community and businesses through potential events.
 - Memorial Day Parade – May 28th
 - Music in Park @ Waupekan Park – June 16th – Tightly Whiteys 6-9pm
 - Music in Park @ Mueller Park – July 12th –Wayside Morrison Concert Band 6-9pm
 - Movie in the park @ Zirbel Park– July 14th – Dusk
 - Music in Park @ Shamrock Park – August 9th – TBD 6-9pm
 - Village event downtown (Scavenger hunt?/ Band) – September 15th
 - Christmas Parade – December 1st
 - Winter Movie – possibly at school February 10, 2019, working with Carla Buboltz
- Development, Development, Development
- Village of Greenleaf- Jeopardizing rights of town landowners by limiting opportunities.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Fire Department Probationary Member** - Motion made by K Wendlandt with a second made by S Byers to approve the application from Cody S. VandeHey to join the Wrightstown Fire Department as a probationary member. **Motion carried.**
- **2017 Street & Utility Construction Project** - Motion made by S Byers with a second made by D Segerstrom to approve the Application for Payment No. 5, in the amount of \$82,160.12, from Advance Construction, for the 2017 Street & Utility Construction Project. **Motion carried.**
- **Environmental Improvement Fund** - Motion made by S Byers with a second made by A Lundt to approve the Environmental Improvement Fund Invoice No. 15829, for \$691,809.29, for Interest & Principal payments on the Village’s 2013 Single Purpose SDWFL, the 2015 Single Purpose SDWFL and the 2009 Single Purpose CWFL. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING—

- **440 Hickory St** - Motion made by T Schaeuble with a second made by K Wendlandt to approve the Village of Wrightstown's Offer to Purchase for 440 Hickory St. (Parcel VW-314) in the amount of \$67,500. Call of roll: Six yes votes, one absent. **Motion carried.**
- **531 Hickory St** - Motion made by T Schaeuble with a second made by S Byers to approve the Village of Wrightstown's Offer to Purchase for 531 Hickory St. (Parcels VW-380, VW-380-1 and VW-380-2) in the amount of \$460,000. Call of roll: Six yes votes, one absent. **Motion carried.**
- **Main St** - Motion made by T Schaeuble with a second made by K Wendlandt to approve the Village of Wrightstown's Offer to Purchase for Main St. (Parcel VW-298-01) in the amount of \$35,000. Call of roll: Six yes votes, one absent. **Motion carried.**
- **Wrightstown Boat Launch** - Motion made by T Schaeuble with a second made by S Byers to accept the Wrightstown Boat Launch Transfer Authorized by a County Approved Resolution. D Segerstrom questioned the concrete launch pad at the Wrightstown Boat Launch site. Per T Coenen, the concrete posts are good but it may need some dredging depending on the boats going out. Brown County is taking care of refurbishing costs at the boat launch site, but after that the Village will be responsible for the maintenance. The only Village expense to acquire the Boat Launch was a \$60.00 recording fee for the transfer. It's still a part of the Brown County Boat Launch system so the Village will get a percentage of the annual permit fees and will get all of the local launch fees. **Motion carried.**
- **Developers Agreement Luxury River Front Housing Development, TID #5** - Motion made by T Schaeuble with a second made by K Wendlandt to approve the Developers Agreement with Midwest Expansion, LLP for a Luxury River Front Housing Development in TID #5. Call of roll: Six yes votes, one absent. **Motion carried.**

T Coenen stated TID #5 is a rehab and a conservation TIF that we're creating in the downtown area where the scenic overlook is located. The proposed Luxury River Front Housing Development will be a great addition and will help with the revitalization of our downtown area.

D Erickson thanked Travis Coenen and Mark Leonard for their hard work and dedication in seeing this TID #5 project through. Travis thanked the board for their support in allowing him to follow his vision for the Community.

- **Well #5 Parcel VW-W6** - Motion made by T Schaeuble with a second made by S Byers to table the discussion on Quit Claim Deed for "Lucky" Well #5 Parcel (VW-W6) for Tinedale Farms Out Lot 1 (VW-W2214). **Motion carried to table.**
- **County Board Planning Commission** - Motion made by K Wendlandt with a second made by S Byers to approve the appointment of Terry Schaeuble, to the County Board Planning Commission. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments –

Fire Chief Mike Schampers stated that they have recently added new members to the Fire department.

Police Department Comments –

Police Chief Greg Deike apologized for not being at the last meeting. The police department has been working with the neighborhood regarding the incident brought up at the last meeting and will continue working on it until the issue is resolved.

PUBLIC WORKS & UTILITIES -

Public Works Comments –

- Staff overtime hours for the month of February totaled 48 scheduled hours and 14.5 call in hours.
- Solid waste curbside tonnage for the month of February totaled 51.28 tons and recycle tonnage collected was 16.34 tons. (Items 1 & 2 will always list the prior month totals.)
- First day of chipping will be Thursday, April 12th.
- Wrightstown Youth Baseball Team will be doing some clean up at a few of our parks in the month of April.
- Mueller Park is scheduled to open up on May 1st.
- Advertisement of seasonal help will be in this week's papers with an expected start date of May 14th or so.
- Lois Gremore has made the announcement that she will be retiring this July, date not set yet. If any of the board members want to be in on the interviews let Andy know.

A Vickman gave an update on the County U project which is going well. The next project they will be starting is curb, gutter and pavement on Poplar Street. An advertisement for the old sweeper was put online until April 1st and they received a few bids. On Friday Andy will be meeting with Dan Segerstrom & Julie Hand to get some ideas for landscaping on the medians, which is now overgrown.

ADJOURN - - Motion by A Lundt with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 7:50 pm)

Shelia Bowers

Deputy Clerk/Treasurer