

## **VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES**

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on **Tuesday 01/02/2017** and was called to order at 6:02 p.m.

Motion made by S Byers with a second made by D Segerstrom to appoint Trustee Scott Reignier, Senior Member, as meeting chair in the absence of President Dean Erickson. **Motion carried.**

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean J. Erickson (late arrival), Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier and Trustee Dan Segerstrom. Absent - Trustee Terry Schaeuble and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers, Consultant Mark Leonard and resident Linda Verboomen.

**Amendment to the Agenda:** Original posted agenda listed “discussion” regarding application for a “Class B”/Class “B” Retail Alcohol Beverage License for Wrightstown River Inn, Adam Gildernick, agent. Agenda amended to “discussion/action” and posted.

### **UTILITY COMMISSION MONTHLY MEETING**

Motion made by A Lundt with a second by D Segerstrom to open the January 2018 Utility Meeting. **Motion carried.**

#### **WATER UTILITY**

- Pumped an average of 206,923 gallons in December
- Meter changes and cross connection inspections are now being done on the north side of Clay St.
- 2018 routine monitoring requirements received. Only change will be a decrease in lead and copper sampling from 20 twice per year to 10 samples once per year.

#### **SEWER UTILITY**

- Plant is running great
- Received \$24,492 in septic revenues
- Phosphorous Operational Evaluation and Optimization report submitted as a requirement of our discharge permit.

Motion made by A Lundt with a second made by D Segerstrom to close the January 2018 Utility Meeting. **Motion carried.**

**MINUTES** – Motion by A Lundt with a second by D Segerstrom to approve the December 19, 2017 Board Meeting Minutes. **Motion carried.**

**VOUCHERS** - - Motion by S Byers with a second made by D Segerstrom to approve the vouchers, from December 20 – December 27, 2017, in the amount of \$240,388.43. **Motion carried.**

**SCHEDULED APPEARANCES** – None

**WALK-INS** – None

## **CORRESPONDENCE**

- Happy Holidays from Aurora EAP
- Blessing for Christmas from Ed Byrne – Brillion News
- Season’s Greetings from General Code
- Best Wishes from Fox Valley Web Design
- Thank you from Tom & Sue Schreurs

It was also noted that although not listed, Administrator Coenen received holiday greetings from Keller Structures and Attorney Bob Gagan

## **ADMINISTRATOR’S REPORT**

- Working on schedule for the 2018 community events. List to be presented to the Village Board and the Business Alliance this month.
- Budget booklets will be printed by request only. Otherwise, board members have the ability to access the 2018 budget through miViewPoint.

Motion made by S Reignier with a second made by D Segerstrom to turn the meeting over to President Dean Erickson. **Motion carried.**

## **COMMITTEE REPORTS**

### **FINANCE/PERSONNEL - -**

- **Advance Construction Pay Request #1** – Motion made by S Byers with a second made by D Segerstrom to table this item as it was an agenda error. Request was approved at the December 5, 2017 meeting. **Motion carried.**
- **FINAL Application for Payment for 2015 Water Transmission Main** – Motion made by S Byers with a second made by D Segerstrom to approve the FINAL Application for Payment (No. 13) in the amount of \$2,070.36 to Carl Bowers & Son’s Construction, Inc. for the 2015 Water Transmission Main. **Motion carried.**
- **“Class B”/Class “B” Retail Alcohol Beverage License for Wrightstown River Inn** – Motion made by S Byers with a second made by D Segerstrom to approve the application for a “Class B”/Class “B” Retail Alcohol Beverage License for Wrightstown River Inn, Adam Gildernick, agent, 2709 Williams Grant, De Pere, WI 54115 for Wrightstown River Inn, 531 Washington St., Wrightstown from Monday, January 8, 2018 through June 30, 2018. **Motion carried.**
- **Riley Pues Operator License Application** – Motion made by S Byers with a second made by D Segerstrom to approve the application for an operator’s license for Riley J. Pues, Shawano, WI for Royal St. Patrick’s Golf Links. **Motion carried.**

### **PARKS, RECREATION & REGIONAL PLANNING—**

- **Border Agreement with Town of Wrightstown** – no response received from our requests for updates. We will be moving forward with development to best benefit the Village until we hear from them.

### **PUBLIC SAFETY - -**

**Fire Department Comments** – It was a busy December and it has been COLD!

**Police Department Comments** – Nothing to report.

## **PUBLIC WORKS & UTILITIES -**

### **Public Works Comments –**

- Updates to the computerized GIS system were completed last month
- The ice rink is ready to go, especially with the cold weather
- Thank you to Don & Carroll Treptow for donating the 2017 Village Christmas tree, to Noah Geurts for donating his bucket truck to decorate, WABCA for donating lights and The River Coffee and Cream for supplying the electricity.

### **CLOSED SESSION:**

Motion by A Lundt with a second by D Segerstrom to proceed into closed session pursuant to Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. Five yes votes. 2 absent. **Motion carried.**

### **OPEN SESSION:**

Motion made by S Byers with a second made by D Segerstrom to reconvene into open session. Call of roll. Five yes votes. 2 absent. **Motion carried.**

**ACTION TAKEN:** No action taken as a result of the closed session.

**ADJOURN - -** Motion by S Reignier with a second by A Lundt to adjourn. **Motion carried.**  
(Adjourned 6:34 pm)

Michelle Seidl

Clerk/Treasurer