

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, 11/21/2017** and was called to order at 6:01 p.m. by Village President Dean Erickson with the reciting of the Pledge of Allegiance.

Roll Call: Present – Village President Dean J. Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Keith Wendlandt. Trustee Dan Segerstrom was absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Public Works Supervisor Andy Vickman and Consultant Mark Leonard.

PUBLIC HEARING:

Motion made by K Wendlandt with a second made by T Schaeuble to open the public hearing regarding the 2018 Preliminary General Fund Budget. **Motion carried.**

Village budget stayed consistent. State and County tax amounts were received at the end of last week and we now have final numbers. Brown County Mill Rate is \$21.22 which is \$1.00 decrease per \$1,000 of assessed value. Outagamie County Mill Rate is \$20.81 which is a \$0.01 increase per \$1,000 of assessed value. Outagamie County's higher net tax amount contributed toward the slightly higher rate than we had projected. Also, the initial overview was incorrect as the prior year mill rate comparison was being used rather than last years. However, if the Board would decide to drop \$600 from the Village's general fund budget, the \$0.01 can be offset for a \$0 increase.

Three (3) calls by President Dean Erickson requesting input from the public with no response.

Motion made by S Byers with a second made by T Schaeuble to close the public hearing. **Motion carried.**

CLOSED SESSION:

Motion by K Wendlandt with a second by A Lundt to proceed into closed session pursuant to Wisconsin State 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. Six yes votes. **Motion carried.**

OPEN SESSION:

Motion made to reconvene into open session. Call of roll. Six yes votes. **Motion carried.**

ACTION TAKEN: Motion made by S Byers with a second made by A Lundt to allow Administrator Travis Coenen to enter into negotiations with the Wisconsin Department of Transportation for the possible purchase of DOT property. **Motion carried.**

MINUTES – Motion by A Lundt with a second by K Wendlandt to approve the 11/07/2017 meeting minutes. **Motion carried.**

VOUCHERS - - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, in the total amount of \$90,991.63 from November 8, 2017 – November 17, 2017. **Motion carried.**

SCHEDULED APPEARANCES – Introduction to Mark Burndt – Candidate for Brown County Supervisor, 20th District - *cancelled*

WALK-INS – None

CORRESPONDENCE –

- Thank you from Wrightstown Sno-Rovers for allowing the use of village streets for area snowmobile trails.
- Thank you received from Jerry & Lois Gremore for the thoughts and prayers that were extended at the recent passing of Lois’s stepfather Les.

ADMINISTRATOR’S REPORT

- Thank you to Clerk/Treasurer Michelle Seidl as well as all Department Heads for the assistance with the budget. It went much more smoothly than in years past. As of today’s date, our fund balance is very close to the same as last year, even allowing for payment of remaining year end invoices. However, we ask that everyone continue to closely monitor spending.
- Working with New North, Green Bay Advanced and Fox Valley Partnership on economic development. Sending requests for quotes when available and posting available sites on WEDC. However, forthcoming information is very limited and we will need to bridge that gap so we are able to draw additional businesses to Wrightstown.
- Lions Organization membership is dwindling and is therefore being taken over by the American Legion. Our goal is to assist so existing community events are not discontinued.
- Working on a marketing campaign with the schools and the business alliance to create deliverables and to enhance our digital footprint.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **2018 General Budget Resolution** – Motion by S Byers with a second made by T Schaeuble to approve the 2018 General Budget Resolution 11212017A. Call of Roll. 6 yes votes. **Motion carried.**
- **2018 Water & Sewer Utility Budget** - Motion by S Byers with a second made by A Lundt to approve the 2018 Water & Sewer Utility budget. Call of Roll. 6 yes votes. **Motion carried.**
- **Wire Transfer – Town of Kaukauna** – Motion made by S Byers with a second made by A Lundt to approve the wire transfer to the Town of Kaukauna for the November 21, 2017 utility payment in the amount of \$350,708.65 as outlined in the June 24, 2015 Escrow Agreement. **Motion carried.**
- **Resolution No. 11212017** – Motion made by S Byers with a second made by T Schaeuble to approve Resolution No. 11212017 authorizing Denmark State Bank as a public depository for the Village’s Flex Spending, Safe Drinking Water Loan Fund and Sewer Equipment / Replacement accounts. **Motion carried.**
- **Resolution No. 11212017-2** – Motion made by S Byers with a second made by K Wendlandt to approve Resolution No. 11212017-2 authorizing Denmark State Bank as a public depository for the Village’s General Fund Money Market account. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING--

- **Border Agreement Negotiations with Town of Wrightstown** – Village sent out a schedule regarding a possible meeting date of November 29th. Town of Wrightstown is requesting additional time and indicated that they will get back to us in early December.
- **Wrightstown Christmas Parade** – Saturday, December 2, 2017 12:00 p.m. Interest shown on the part of the Business Alliance and area residents to plan a Christmas tree lighting either the night before, or on parade day, at the scenic overlook. The River Coffee and Cream will be donating electricity. The Village will do all it can in show of support.

PUBLIC SAFETY - -

Fire Department – Thank you to everyone that attended the booyah event. It was gone in about an hour!

Police Department – Prescription drug take back held by Wrightstown Police Department on October 28th. 39.6 lbs. of medications were turned in, with 1,582 total lbs. in Brown County. These are drugs that are no longer on our streets!

PUBLIC WORKS & UTILITIES - -

Public Works Comments –

- Christmas lights going on the bridge next Monday
- Happy Thanksgiving everyone

ADJOURN - - Motion by S Reignier with a second by K Wendlandt to adjourn. **Motion carried.**
(Adjourned 7:38 pm)

Michelle Seidl

Clerk/Treasurer