



Wrightstown Police Department Open Records Request

Procedures to Obtain Information

Requests can be made using the department form. The form can be picked up at the Wrightstown Police Department or can be accessed on our website: www.wrightstown.us under Departments > Police > Police Records.

The requested records must be reasonably described.

Request forms may be submitted by the following means:

Mail to: Wrightstown Police Department
Open Records Request
352 High Street
Wrightstown, WI 54180

FAX: (920) 532-4996

In Person: Wrightstown Police Department, 352 High St, Wrightstown
during Regular Business Hours

On-line: By clicking the “Submit Form” button in the upper right corner
of the page (Note – you will need Adobe Acrobat reader)

Payment in full is required before copies will be released.

1. Standard copy (each side that has recorded information is considered one page)	\$0.25 per page
2. Oversize copy (anything larger than letter size)	\$0.50 per page
3. Color copies, one color or more	\$1.00 per page (any size)
4. Copy Accident Reports	\$3.00
5. Copies made on CDs or DVDs	\$10.00 per CD/DVD