

## VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday 09/19/2017** and was called to order at 6:02 p.m. by Village President Dean Erickson with the reciting of the Pledge of Allegiance.

Roll Call: Present – Village President Dean J. Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Dan Segerstrom. Trustee Keith Wendlandt was absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Public Works Supervisor Andy Vickman, Consultant Mark Leonard and resident Time Dole.

### **PUBLIC HEARING:**

Motion made by S Byers with a second made by D Segerstrom to open the public hearing on the rezone request for Wrightstown Properties, LLC, parcels VW-W175 & VW-W175-2 from General Business with a PDD to General Industrial with a PDD and Tweet Garot Mechanical, Inc. parcels VW-W157 & VW-W155 from General Industrial to General Industrial with a PDD. **Motion carried.**

Three (3) calls by President Dean Erickson requesting input from the public with no response.

Motion made by S Byers with a second made by D Segerstrom to close the public hearing. **Motion carried.**

### **CLOSED SESSION:**

Motion by A Lundt with a second by D Segerstrom to proceed into closed session pursuant to Wisconsin State 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. Six yes votes. **Motion carried.**

### **OPEN SESSION:**

Motion made by D Segerstrom with a second by A Lundt to reconvene into open session. Call of roll. Six yes votes. **Motion carried.**

Motion made by S Byers with a second made by D Segerstrom to allow Administrator Travis Coenen to resume negotiations with the Town of Wrightstown regarding border agreement. Call of roll. 6 yes votes. **Motion carried.**

**MINUTES** – Motion by T Schaeuble with a second by S Byers to approve the 9/5/2017 & 9/13/2017 meeting minutes. **Motion carried.**

**VOUCHERS** -- Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, in the total amount of \$165,006.04. **Motion carried.**

**SCHEDULED APPEARANCES** – None

**WALK-INS – None**

**CORRESPONDENCE – None**

**ADMINISTRATOR’S REPORT**

- Training with new Civic accounting software begins tomorrow
- Working with Jon Cameron, Ehlers, to determine how best to proceed with future capital projects/borrowing
- Hoping to keep the Border Agreement Meeting scheduled, with the Town of Wrightstown, for September 27<sup>th</sup>.
- Working through the process of transitioning to the new building inspector
- Working with developers to spark interest in the creation of new multifamily developments

**COMMITTEE REPORTS**

**FINANCE/PERSONNEL - -**

- **2018 Budget** – Overview of budget available for anyone interested in picking up a printed copy. Due to increase in assessed values in Brown and Outagamie Counties, our budget looks very good. We are approximately \$16,000 over our levy limit so we will be looking for cuts over the coming weeks. The police cruiser will be a capital purchase for 2018 rather than a lease expenditure. Other than salary increases, department budgets are fairly flat in comparison to the 2017 numbers.
- **Wage Step Sheets** – Step sheets based off available State of Wisconsin and local surveys and a median range was taken. Deputy Clerk and Police Clerk pay scales are purposely consistent. Motion by S Byers with a second by A Lundt to approve the implementation of the wage step process. **Motion carried.**
- **River Crossing Installation** – In 2018 Brown County will be working on ZZ toward highway 57 from the Village garage past Mallard and on Wrightstown Road. Metal pilings will be installed to protect the river bank from sliding into the river. We have a water river crossings running through that area that dates back to the 1960’s. Due to age and the chance that the road improvements may cause more damage, we need to replace our line at an estimated cost of \$250,000 - \$300,000. Motion made by to S Byers with a second made by T Schaeuble to allow A Vickman to enter into a request for proposal for the river crossing installation. **Motion carried.**
- **Negotiated Incentive Money** – Motion by S Byers with a second made by T Schaeuble to approve dispersal of negotiated incentive monies to Wrightstown Properties, LLC. **Motion carried.** The remainder of the increment incentive is to be paid out once the properties are developed and the Village is able to collect on the assessments.

**PARKS, RECREATION & REGIONAL PLANNING--**

- **Rezone Request – MS Holdings, LLC** – Motion made by T Schaeuble with a second made D Segerstrom to approve the rezone request for Wrightstown Properties, LLC parcels VW-W175 & VW-W175-2 from General Business with a PDD to General Industrial with a PDD and Tweet Garot Mechanical, Inc. parcels VW-W157 & VW-W155 from General Industrial to General Industrial with a PDD. **Motion carried.**
- **Halloween Trick or Treat Hours** – Motion made by T Schaeuble with a second made by S Byers to establish the 2017 Trick or Treat hours: 4:00 p.m. – 7:00 p.m. on Tuesday, October 31<sup>st</sup>. **Motion carried.**

- **Operator License Applications** – Motion made by T Schaeuble with a second made by S Byers to approve the operator license application for Taylor M. Bowers, for Royal St. Patrick's. **Motion carried.**
- **Fire Department Open House** – October 1<sup>st</sup>, 2017 11:00 a.m. – 2:00 p.m.

**PUBLIC SAFETY - -**

**Fire Department** – Homecoming and School Fire Safety events in October will have the trucks out and about.

**Police Department** – Patrol enforcement stepped up for homecoming week to prevent vandalism during the events.

**PUBLIC WORKS & UTILITIES - -**

**Public Works Comments –**

- Invited to look at the new donated benches installed in the Village lookout.

**ADJOURN - -** Motion by S Reignier with a second by S Byers to adjourn. **Motion carried.**  
(Adjourned 7:16 pm)

  
Michelle Seidl Clerk/Treasurer