

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR BI-MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on Tuesday **07/18/2017** and was called to order at 6:00 p.m. by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Trustee Terry Schaeuble arrived at 6:36 p.m. Trustee Andy Lundt - absent

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen, Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Incoming Assistant Fire Chief Ben Vosters, Village Consultant Mark Leonard, Dawn Gunderson from Ehlers, Residents Tim Dole and Bob Lamers. Residents Brady & Jennifer Ehnerd arrived at end of meeting.

MINUTES – Motion by S Byers and seconded by K Wendlandt to approve the 07/05/2017 meeting minutes. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by D Segerstrom to approve the vouchers as submitted in the total amount of \$94,898.82. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS –

- **Ed Byrne, reporter for the Brillion News**, spoke about a “Small Town Development Program” forum, coming up in Wabeno, WI, to assist Villages, like Wrightstown, in building economic and business development sectors. Cost is \$20.00 and will be held on Thursday, August 24th at the Wabeno Elementary School, 4346 Mill Lane from noon – 4:30 p.m. Lunch is included.
- **Resident Bob Dole** requested status of the certified survey map approval for property adjacent to the Village, in the Town of Wrightstown, that he is purchasing from Aaron Robertson. Discussion/Action is to be taken on this item later in the meeting.

ADMINISTRATOR’S REPORT

- Tweet Garot announced that they are coming to Wrightstown! The Village now has a signed agreement from them. It will be presented for approval at the next meeting.
- Budget and staff evaluations are in process. Salary options and preliminary budget numbers will be available at August 1st meeting.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- Dawn Gunderson from Ehlers presented the needed resolutions for our 2017 capital project borrowing.
 - **General Obligation Bonds** - Since financing is done by purpose, action will need to be taken on several resolutions categorized under the following four purposes: Community Development, Fire Equipment Upgrades, Street Improvements, Park & Public Ground Projects. There is also a combining resolution providing for the sale and issuance of the corporate bonds. Total debt figure is \$2,825,000 to be paid back over a 20 year term. Presale report reviewed. Sale statement to be sent to “market” so results can be available on August 15th. Distribution of funds would then be on Thursday, September 7th.

- **State Trust Fund** – State Trust funding used for taxable projects or purchases. For example, land is to be purchased and sold at a later date. Loan application is part of tonight’s agenda. Money would be available approximately August 9th.
- **Initial Resolution #07182017** – Motion by S Byers with a second made by K Wendlandt to approve Initial Resolution #07182017 authorizing \$2,550,000 in General Obligation Bonds for Community Development Projects in Tax Incremental District No. 4. Call of Roll: 5 yes votes. 0 no votes. **Motion carried.** (see *QB/46873503.1 attached*)
- **Initial Resolution #07182017A** – Motion made by S Byers with a second made by S Reignier to approve Initial Resolution 07182017A authorizing \$155,000 in General Obligation Bonds for Fire Department Equipment. Call of Roll: 5 yes votes. 0 no votes. **Motion carried.** (see *QB/46873673.1 attached*)
- **Initial Resolution #07182017B** - Motion made by S Byers with a second made by D Segerstrom to approve Initial Resolution 07182017B authorizing \$105,000 in General Obligation Bonds for Street Improvement Projects. Call of Roll: 5 yes votes. 0 no votes. **Motion carried.** (see *QB/46873737.1 attached*)
- **Initial Resolution #07182017C** - Motion made by S Byers with a second made by D Segerstrom to approve Initial Resolution 07182017C authorizing \$15,000 in General Obligation Bonds for Parks and Public Grounds Projects. Call of Roll: 5 yes votes. 0 no votes. **Motion carried.** (see *QB/46873774.1 attached*)
- **Initial Resolution #07182017D** – Motion made by S Byers with a second made by D Segerstrom to approve Initial Resolution 07182017D providing for the Sale of \$2,825,000 in General Obligation Corporate Purpose Bonds, Series 2017A. Call of Roll: 5 yes votes. 0 no votes. **Motion carried.** (see *QB/46873486.1 attached*)
- **Public Lands Resolution** – Preamble and resolution document read by Administrator Travis Coenen and were presented by Trustee S Byers. Motion made by S Byers with a second made by K Wendlandt to approve Board of Commissioners of Public Lands Resolution for a State Trust Fund loan in the amount of \$824,772.00 for the purpose of Financing a TID Land Acquisition, Software Upgrades and Park Facility Renovations. 5 yes votes. 0 no votes. **Motion carried.** (see *copy of State of Wisconsin board of Commissioners of Public Lands Application for State Trust Fund Loan attached*)
- **New Assistant Fire Chief** – Motion made by K Wendlandt with a second made by S Reignier to approve the appointment of Ben Vosters as the new Assistant Fire Chief for the Village of Wrightstown. **Motion carried.** Introduction to Ben. He has been with the Fire Dept. for 20 years.
- **Room Tax Agreement** – Brown County is asking all municipalities to all pledge room tax collected to the design and construction of a new expo center. Resolution of support will be presented at the August 1, 2017 meeting. Doing so will keep the Village consistent with other Brown County local governments.
- **Contract 1269-17-02 2017 Street & Utility Construction** – CTY U sewer and water infrastructure and Poplar St. upgrade. \$1,900,000 budgeted. Bids ranged from \$1,680,000 – \$2,500,000. DNR added a requirement that water treatment from the road be handled differently than what was planned so an amendment to the project/bid will be necessary. Motion made by S Byers with a second made by S Reignier to award contract 1269-17-02 2017 Street & Utility Construction to Advance Construction for the base bid amount of \$1,680,333.50. Call of roll: 6 yes notes. 0 no votes. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING--

- **Extraterritorial CSM for Aaron Robertson, 6788 CTH D, Parcel W-53-2, Town of Wrightstown** – Motion made by T Schaeuble with a second made by S Byers to approve the Extraterritorial CSM for Aaron Robertson, 6788 CTH D, Parcel W-53-2, Town of Wrightstown. **Motion carried.**
- **Resolution 07102017** - Motion made by T Schaeuble with a second made by K Wendlandt to approve Resolution 07102017 approved at the July 10th Planning Commission Meeting to

Amend TID #3 Boundaries. Call of roll: 6 yes votes. 0 no votes. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments –

- Fire Tender to be completed by July 31st. Once back, it will be brought in for graphics and lettering. Expectation is that project should come in under budget.

Police Department Comments – None

PUBLIC WORKS & UTILITIES - -

Public Works Comments –

- Pine St. and River Lane project going well. Completion date is projected for next week Wednesday, ahead of schedule.
- New Utility Operator starting tomorrow, July 19th!

ADJOURN - - Motion by S Reignier with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 6:42 pm)


Michelle Seidl Clerk/Treasurer