

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR BI-MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on Tuesday **06/20/2017** and was called to order at 6:00 p.m. by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen, Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers and Kip Golden from CR Structures

PUBLIC HEARING: Municipal Code Chapter 84-6 Elevation of Accessory Buildings, Chapter 102-1 (165) (7) Fee & Penalty Schedule; Non-Profit Organizations, Chapter 102-1 (165)(9)(B) Fee and Penalty Schedule; Solid Waste and Recycling; Preparation of Garbage and Collectible Solid Waste for Collection, 206-16 (G) Height and Area Regulations; Accessory Buildings, Chapter 206-18 Accessory Buildings and 206-20(F)(b) Residential District; Building Setbacks, Accessory Buildings

Motion made by A Lundt with a second made by D Segerstrom to open the public hearing. **Motion carried.**

Three (3) calls for public input were made by President Erickson, with no response, regarding the following ordinance amendments:

§ 84-6 Elevation of accessory buildings.

{Added 2-12-1996 by Ord. No. 021296}

~~No accessory building in the Village of Wrightstown shall rise to an elevation greater than the height of the main building on said lot. Any violation of this section shall subject the violating party to the same penalties as those penalties imposed by § 84-10 of this chapter.~~

Repealed 6-20-2017

§ 102-1 Fee and penalty schedule.

Chapter 165 Solid Waste and Recycling

§ 165-7, **Non-Profit Organizations** - Collection costs and county landfill disposal fees will be charged out, by the Village, on the quarterly water and sewer billing. The collection “tipping” fee will be based on the automated trash and curbside recycle costs, that the Village is charged, per bin, on a quarterly basis. The landfill disposal fee will be based on the current computed average tonnage of solid waste/recycling material per quarter. Recycling material disposal is currently at \$0/ton; however, this may change in the future due to market pricing.

Automated Trash	\$13.92/quarter
Curbside Recycle	\$ 6.00/quarter
Disposal Fee (SOLID WASTE ONLY)	\$ 6.05/quarter

Added 6-20-2017

§ 165-9B, Preparation of garbage and collectible solid waste for collection; ~~Placement of garbage for collection generally (carts).~~

For new construction, solid waste and recycling containers will be included as a rental fee to be paid at the time of completion of a building permit application.

Solid waste container rental fee: \$63.83

Recycling container rental fee: \$49.41

Nonprofit properties and/or in-lieu-of-tax properties will be invoiced to the property owner:

Solid waste container rental fee: ~~\$58.90~~ \$63.83

Recycling container rental fee: \$49.41

Amended 6-20-2017

§ 206-16 Height and area regulations.

~~**G. Accessory buildings.** Where an accessory building is part of the main building or is substantially attached thereto, the side yard and rear yard requirements for the main building shall be applied to the accessory building. The height and area regulations shall not apply to accessory buildings designated as farm structures. Accessory buildings which are not a part of the main building shall not occupy more than 30% of the area of the required rear yard, shall not be more than 15 feet high and shall not be nearer than three feet to any lot line.~~

Repealed 6-20-2017

§ 206-18 Accessory buildings.

~~Accessory buildings shall be compatible with the principal use and shall not be established prior to the establishment of the principal use~~

~~**A. Time of Construction**~~

- ~~1) No accessory building or structure may be constructed on any Village lot prior to the time of construction of the principal building to which it is an accessory.~~
- ~~2) No accessory building or structure shall, at any time, be used for the purpose of living quarters.~~

~~**B. Building Design**~~

- ~~1) The exterior of the accessory building, including the roof, shall substantially compliment the principal dwelling on the property and be an enhancement to the neighborhood.~~

~~**C. Setback, Area, Height Regulations**~~

- ~~1) Accessory buildings which are not a part of the main building, must maintain a minimum distance of ten (10) feet from the principal structure and shall occupy no more than 30% of the area of the required rear yard or exceed seven hundred (700) square feet in size. Location to include rear and side yard setbacks only with the minimum rear yard setback of ten (10) feet and side yard setback of five (5) feet. No accessory building may extend beyond the street front of the principal structure. On corner lots, the dimension of the shorter of the two (2) property lines having street frontage shall be used to calculate the allowable square footage Maximum height for attached accessory~~

buildings may be equal to the height of the principal structure or not more than 15 feet, whichever is more restrictive.

- 2) Where an accessory building is part of the principal structure or is substantially attached thereto, the side and rear yard requirements applied to the main structure shall be applied to the accessory structure.
- 3) Height and area regulations shall not apply to accessory buildings designated as farm structures.

Amended 6-20-2017

§ 206-20_R-1 Residential District.

F. Building setbacks.

(b) Accessory building: ~~25 feet minimum from right-of-way.~~

Repealed 6-20-2017

Motion made by S Byers with a second made by T Schaeuble to close the public hearing. **Motion carried.**

Motion made by S Byers with a second made by K Wendlandt to proceed into closed session, pursuant to Wisconsin State Statutes 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Economic Development & Land Acquisition.** Call of roll, seven (7) yes votes. **Motion carried.**

Motion made by A Lundt with a second made by D Segerstrom to reconvene into open session. Call of roll, seven (7) yes votes. **Motion carried.**

Motion made by A Lundt with a second made by S Byers to move PARKS, RECREATION & REGIONAL PLANNING to be next on the agenda. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING--

- **Wrightstown Properties, LLC (Print Pros) Developer's Agreement** - Motion made by T Schaeuble with a second made by A Lundt to approve the Wrightstown Properties, LLC (Print Pros) Developer's Agreement.

Welcome by Administrator Coenen to Kip Golden, with approval of the Print Pros industrial project.

Contractor Kip Golden, with CR Structures, spoke on behalf of Wrightstown Properties, LLC, who will be leasing the new space to Print Pros. They are excited to grow and help build the Wrightstown Community. The location on County U is considered very strategic with the availability of work force coming from Green Bay and Appleton. Approximately 35 employees will be at this location starting out.

Call of roll, seven (7) yes votes. **Motion carried.**

Welcome CR Structures, Kip Golden, Wrightstown Properties LLC and Print Pros to Wrightstown!

- **Sewer Service Area Amendment Process & TID #3 Area Amendment** – St. Clare Church, the point of County U and the Print Pro property are to be included in the sewer service area amendment. Administrator Coenen is currently working with Brown County Planning to include additional properties along Cty U, all due to need. A qualifier for expansion is that growth must not negatively impact our wastewater plant. TID #3 area amendment application is currently with Brown County for review. These properties include the following Brown County parcels: VW 176, out lot 17, VW-632, VW-633, VW-634, VW-635, VW-636, VW-180, VW-W-181, VW-W-181-1, VW-W-181-2
- **Ordinance Amendment 06202017 ADDING Chapter 102-1(165)(7) AMENDING Chapters 102-1 (165)(9)(B) and 206-18 and REPEAL of Chapters 84-6, 206-16 Section (G) and 206-20 Section (F)(b) of the Municipal Code of the Village of Wrightstown, Wisconsin, Relative To Solid Waste and Recycling Fees and Penalties and Accessory Buildings** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance Amendment 06202017 ADDING Chapter 102-1(165)(7) AMENDING Chapters 102-1 (165)(9)(B) and 206-18 and REPEAL of Chapters 84-6, 206-16 Section (G) and 206-20 Section (F)(b) of the Municipal Code of the Village of Wrightstown, Wisconsin, Relative To Solid Waste and Recycling Fees and Penalties and Accessory Buildings. **Motion carried.**
- **Sign Permit Application for Country Visions/CP Feeds** – Motion made by T Schaeuble with a second made by a Lundt to approve the sign permit application for Country Visions/CP Feeds, approved at the June 12, 2017 Planning Commission meeting. **Motion carried.**
- **Bernard & Patricia Vickman CSM** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the CSM for Bernard & Patricia Vickman, 258/264 Alison Ct, Parcels VW-160-G-7 and VW-160-G-8, Village of Wrightstown, approved by the Planning Commission June 12th. **Motion carried.**
- **Conrad Liebergen CSM** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the CSM for Conrad Liebergen, 7180 CTH D, Parcel HL-39, Town of Holland, approved by the Planning Commission June 12th. **Motion carried.**

MINUTES – Motion by S Byers and seconded by K Wendlandt to approve the 06/06/2017 meeting minutes. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by T Schaeuble to approve the vouchers as submitted in the total amount of \$80,743.72. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – None

CORRESPONDENCE - None

ADMINISTRATOR'S REPORT

- LRIP project for Pine and River Lane bid closing on June 22nd.
- Border agreement meeting with Town of Wrightstown scheduled for tomorrow, June 21st. Talking with property owners about drainage and future plans along that corridor. Everyone is invited.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Property and Casualty Insurance Proposal** - League of Wisconsin Mutual Insurance presentation by Philip Burkart and Sherri Rusch-Regenwether of McClone Insurance. Comparison of their plan vs. our current EMC policy through Ansay & Associates. \$3,000 + in cost savings with lower deductibles and higher coverage limits. Social engineering and computer crime coverage, as well as automobile replacement cost coverage is available for an additional premium. League Insurance developed in 1980's exclusively for municipal governments. 440 insured out of 605 municipalities in the State of Wisconsin.
- **Resolution and Closing of 2017 Capital Bonding** – At the July 5, 2017 Village Board meeting the complete bonding set will be presented with the bond amount, then on July 18th, the resolution to close will be on the agenda for approval.
- **Resignation by Travis Coenen as Assistant Fire Chief for the Village of Wrightstown** – Notification received from Travis Coenen, Assistant Fire Chief for the Village, he will be stepping down from his position and returning to fireman status to allow for more family time. Thank you for your 18+ years of service! Motion made by S Byer with a second made by to K Wendlandt to accept the resignation by Assistant Fire Chief Travis Coenen. **Motion carried.**
- **NEW Operator License Applications** – Motion made by S Byer with a second made by D Segerstrom to approve the following applications for NEW operator licenses: **Motion carried.**
 - Chelsea Marie Verhagen, 1230 Broadway St. #8, Wrightstown, WI 54180 for Lucky's Pub & Grill
 - Taylor Lynn Wiegert, 323 Fair St., Wrightstown, WI 54180 for Wrightstown BP
 - Erin L. Wyngaard, 755 Dawn Ct., Neenah, WI 54956 for Lucky's Pub & Grill
- **RENEWAL Operator License Application** – Motion made by S Byer with a second made by D Segerstrom to approve the following **RENEWAL** application for operator licenses: **Motion carried**
 - Donna M. Diener, W2205 Cty Rd JJ., Kaukauna, WI 54130 for Lucky's Pub & Grill

PUBLIC SAFETY - -

Fire Department Comments –

- Responded to a call of a stranded boater on the river as well as a false alarm at Coke
- Swift Water Rescue Training done in Kaukauna at 1000 Islands site with Kaukauna Fire
- Tender brought in to US Tanker to begin the refurb process. Pictures of progress are being posted weekly on their web portal
- Participated in the 2017 Memorial Day Parade

- Assistant Chief Travis Coenen announced his intention of stepping down from this position and going back to Fire Fighter status.
- Captain Tyler Felchin also announced that he is going back to Fire Fighter status due to time constraints.


Police Department Comments – None

PUBLIC WORKS & UTILITIES - -

Public Works Comments –

- Deadline for Utility Operator position applications is Friday 6/23
- Bid closing for repaving Pine Street and River Lane is on Friday 6/23

ADJOURN - - Motion by S Reignier with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 7:12 pm)


Michelle Seidl Clerk/Treasurer