

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **06/06/2017** and was called to order at 6:00 p.m. by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble and Trustee Dan Segerstrom. Trustee Scott Reignier and Trustee Keith Wendlandt were absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen, Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Deputy Clerk/Treasurer Patti Leitermann, Police Chief Greg Deike and Fire Chief Mike Schampers
Residents/General Public: Melissa Barker, Tim Dole, Bailey Erickson, Aliece Novitski, Carl Rossal

PUBLIC HEARING: Municipal Code Chapter 206-53; Zoning Parking of Recreational Vehicles

Request by President D Erickson for public to speak, regarding parking of recreational vehicles based on seasonal use, after which time the vehicle must be stored inside an accessory private garage or building or be stored off site.

Resident Tim Dole, 309 High Street, spoke. He was part of the original committee that created the amended ordinance which changed recreational vehicle summer parking to May 1 – September 30 and winter parking to December 1 – March 31. However, since, he has had to request a variance to allow for April camping and believes that the change to April 1 – October 31 for summer and November 1 – March 31 for winter should take place to reflect rental storage availability and campground opening dates. He complimented the Board on their thorough discussion at the May 16, 2017 meeting

A second and third request for the public to speak was made by President Erickson.

Motion made by S Byers with a second made by T Schaeuble to close the public hearing. **Motion carried.**

CLOSED SESSION —

Motion by S Byers with a second by T Schaeuble to proceed into closed session pursuant to Wisconsin State 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. 4 yes votes. Trustee Andy Lundt arrived at meeting after call. **Motion carried.**

OPEN SESSION —

Motion made by T Schaeuble with a second by D Segerstrom to reconvene into open session. Call of roll. 5 yes votes. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by D Segerstrom with a second by T Schaeuble to open the June 2017 Utility Meeting. **Motion carried.**

Daily water purchase is up approximately 30,000 gallons due to Country Visions going on-line, construction watering on Lost Dauphin Rd. by Brown County and water purchase by NE Asphalt for the US 41 repaving project.

Quarterly meter reading is being done this week.

New GIS upgrade complete and the crew started using the new program last week.

CMAR is complete. Resolution will need to be approved later in the meeting.

WPS Energy Audit completed at no cost last week. They are very happy with our efficiencies.

Special thanks to all that attended the bus tour at the end of May.

Motion made by D Segerstrom with a second by S Byers to close the June 2017 Utility Meeting. **Motion carried.**

MINUTES – Motion by S Byers and seconded by D Segerstrom to approve the 05/16/2017 meeting minutes. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by D Segerstrom to approve the vouchers as submitted in the total amount of \$504,238.45. **Motion carried.**

SCHEDULED APPEARANCES –

- Bailey Ann Erickson, 2343 Ocean Winds St., Green Bay, WI 54303, spoke in regards to the denial of her operator license application on April 5, 2017. Ms. Erickson indicated that she was instructed by her boss to only list alcohol related charges on her record and that she was not trying to hide anything from the Village. Prior disorderly conduct and resisting arrest violations are over 3 years old. She has worked at St. Patrick's Golf Links for the last year and is requesting that the Board consider reversing the decision so she can continue there.
- Aliece Novitski, 343 Fair St., Wrightstown, WI 54180, spoke in regards to the denial of her operator license application on April 18, 2017. Ms. Novitski outlined her academic success and prior 4 years of employment at Royal St. Patrick's Golf Links, to represent that she is a responsible person. She explained that she listed the underage violation on her application to be upfront with the Village Board even though the violation had been expunged from her record due to taking the alcohol class. She asked that the Village Board consider reversing their denial so she may advance in her position at the golf course. She will also be working under her brother as he is the manager/agent for Royal St. Patrick's.

WALK-INS – None

CORRESPONDENCE - None

ADMINISTRATOR'S REPORT

- Reviews of May's bus trip were very positive. Community, school board and business alliance members feel that the Village has great leadership and will take the Wrightstown community to high places.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Wrightstown Lions Club Donation** - Thank you to Wrightstown Lions Club for their Donation of \$500 to the "Movie in the Park"
- **Coca Cola Donation** - Thank you to Coca Cola for their Donation of Beverages to the "Movie in the Park"
- **2018 Budget Timeline** – Village Department Heads will have spreadsheets by the end of this week so they can begin working on 2018 budget numbers for their areas. On June 28th, an employee appreciation / informational luncheon will be held for employees to get everyone up to speed on the direction we are going. Board members are invited to attend. The first pass of the budget, past the Board, is scheduled for September with the final being presented in Oct/Nov when all the State figures are received.

PARKS, RECREATION & REGIONAL PLANNING--

- **Movie in the Park** – Reminder that date has been moved to Saturday, July 22, 2017 at 8:00 p.m.
- **Salm Plumbing** - Thank you to Lenny Salm and Jared Theunis of Salm Plumbing for volunteering to install fixtures and finish the plumbing in the Mueller Park bathrooms
- **R1 Accessory Building Requirements** –decision made by Village Board to move forward with amendment to Village Code 206-18 "Accessory Buildings" to include portions of 84-6 "Elevation of Accessory Buildings", 206-16 "Height and Area Regulations" and 206-20 "R1 Residential District" for easier referencing and amendment of Codes 84-6, 206-16 and 206-20 by deleting portions moved to 206-18. The following will need to be added to the 206-18 draft that was presented: "No accessory building or structure constructed on any lot prior to the time of construction of the principal building to which it is an accessory to, shall be used for living purposes at any time" **and** "any violation of this section shall subject the violating party to the same penalties as those penalties imposed by 84-10 of this chapter.
- **RSP Development Corp** – Administrator Coenen and President Erickson met with Dan Doro and Dennis Lautenschlager from RSP Development Corp. A compromise has been reached allowing for sheds to be constructed only on lots facing the trees on Golf Course Drive. Fences will also be allowed but only on interior lots. Requests for fences on lots that border the park or the golf course will be denied. Dan and Dennis agreed to adhere to the first floor square footage requirements that the Village considers acceptable for regular and combined lots.
- **Amendment to RV Ordinance 206.53** – Motion made by T Schaeuble with a second by D Segerstrom to approve Ordinance Amendment 06062017 changing the summer season to April 1 – October 31 and winter season to November 1 – March 31. Comment made by S Byers that due to storage restrictions, she is okay with changing the summer season to start April 1 to accommodate but is opposed to the November 1 winter season start date. After a short discussion, request was made for a roll call vote by President Erickson. Ayes: A Lundt, T Schaeuble, D Segerstrom Nays: S Byers, D Erickson **Motion carried.**
- **TID #3 Expansion** – Motion made by T Schaeuble with a second made by S Byers to allow Administrator Coenen to enter into a contract with John Cameron from Ehler's to expand TID #3 boundaries. **Motion carried.**

- **Brian & Janie Whitney CSM** – Motion made by T. Schaeuble with a second by A Lundt to approve the Certified Survey Map (CSM) for Brian & Janie Whitney, Royal St Pats (RSP) Lots 60 (300006000) and 61 (300006100) which was approved by Planning Commission on May 22, 2017. **Motion carried.**
- **Interagency Renewal Agreement with Wrightstown Community School District** – Motion made by T Schaeuble with a second made by A Lundt to approve the Interagency Renewal Agreement between the Wrightstown Community School District and the Village of Wrightstown Police Department. **Motion carried.**
- **2016 CMAR Report** – Motion made by T Schaeuble with a second made by D Segerstrom to approve WISDNR Report Card for the Wrightstown Sewer Utility and Resolution Number 06062017A Approving the 2016 CMAR. **Motion carried.**
- **CP Feeds Site & Structural Plans** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the CP Feeds Structural and Site Plans, approved by Planning Commission May 15, 2017. **Motion carried.**
- **Extraterritorial CSM, Betty Rosin, Rosin Rd.** – Motion made by T Schaeuble with a second made by A Lundt to approve the Extraterritorial CSM for Betty Rosin, Rosin Road, Parcel W-191, Town of Wrightstown, that was Approved by Planning Commission May 8, 2017. **Motion carried.**
- **River Coffee & Creamery Sign Application** – Motion made by T Schaeuble with a second made by A Lundt to approve the sign application for River Coffee and Creamery, 104 High Ct, Parcel VW-155, Village of Wrightstown. **Motion carried.**
- **Extraterritorial CSM, Lois Baumgartner, Fair St.** – Motion made by T Schaeuble with a second made by S Byers to approve the Extraterritorial CSM for Lois Baumgartner, Fair Street, Parcels W-10 and W-10-1, Town of Wrightstown, approved by Planning Commission on May 22, 2017. **Motion carried.**
- **Alcohol License Applications for the period of July 1, 2017 – June 30, 2018** –
 - Motion made by S Byers with a second made by D Segerstrom to approve the requests for a CLASS “A” COMBINATION FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE. **Motion carried**
 - SAI KRUPA LLC; Mitul Patel, agent; 2156 Luxury Drive, Green Bay, WI 54313; for Bridgeport Shell; 525 Main Street
 - Vanden Wymelenberg Enterprises Inc; John Vanden Wymelenberg, agent; 15 Corn Silk Court, Wrightstown, WI 54180; for Dick’s Family Foods Inc; 400 High Street
 - SAI KRUPA LLC; Mitul Patel, agent; 2156 Luxury Drive, Green Bay, WI 54313; for Wrightstop BP; 233 High Street
 - Motion made by S Byers with a second made by T Schaeuble to approve the requests for a CLASS “B” COMBINATION FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE. **Motion carried.**
 - Todd & Lois Luedtke LLC; Lois A Luedtke, agent; 565 Cty Rd U, Wrightstown, WI 54180; for Lucky’s Pub & Grill; 565 Cty Rd U
 - Rikki Garrity, LLC; Rikki Garrity, agent, W180 State Hwy 96, Kaukauna, WI 54130; for Jamie’s Dawghouse, 344 Broadway Street
 - W L Foods Inc.; Gerald Van Rossum, agent; 1259 Washington Street, Wrightstown, WI 54180; for W L Foods, 924 Main Street
 - River Inn LLC; Gary Van Eperen, agent; W150 Meadow Ridge Trail, Kaukauna, WI 54130; for Wrightstown River Inn; 531 Washington Street
 - The River Coffee and Cream LLC; Deborah Tews, agent, 104 1/2 High Ct., Wrightstown, WI 54180; for The River Coffee and Cream, LLC; 104 High Ct.

- Motion made by T Schaeuble with a second made by S Byers to approve the requests for a RESERVE CLASS “B” COMBINATION FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE. **Motion carried.**
 - Sydrow Golf Inc; Robert Novitski, agent; 1206 Wisconsin Ct., Appleton, WI 54911; for Royal St Patrick’s Golf Links, 201 Royal St Pat’s Drive
 - Wrightstown Development LLC; Jeffrey E Corcoran, agent; W3366 Appaloosa Court, Appleton, WI 54913; for Tigers Den; 505 Washington Street
- Motion made by T Schaeuble with a second made by S Byers to approve the requests for a CIGARETTE AND TOBACCO PRODUCTS RETAIL LICENSE. **Motion carried.**
 - River Inn LLC; Gary Van Eperen, agent; W150 Meadow Ridge Trail, Kaukauna, WI 54130; for Wrightstown River Inn; 531 Washington Street
 - SAI KRUPA LLC; Mitul Patel, agent; 2156 Luxury Drive, Green Bay, WI 54313; for Wrightstown BP; 233 High Street
 - SAI KRUPA LLC; Mitul Patel, agent; 2156 Luxury Drive, Green Bay, WI 54313; for Bridgeport Shell; 525 Main Street
 - Sydrow Golf Inc.; Robert Novitski, agent; 1206 Wisconsin Ct., Appleton, WI 54911; for Royal St Patrick’s Golf Links, 201 Royal St Pat’s Drive
 - Vanden Wymelenberg Enterprises Inc.; John Vanden Wymelenberg, agent; 15 Corn Silk Court, Wrightstown, WI 54180; for Dick’s Family Foods Inc.; 400 High Street
- Motion made by T Schaeuble with a second made by S Byers to approve the APPOINTMENT OF AGENT BY CORPORATION/NON-PROFIT ORGANIZATION OR LIMITED LIABILITY CORP. **Motion carried.**
 - Lois Ann Luedtke, 565 Cty Rd U, Wrightstown, for Lucky’s Pub & Grill
 - Deborah Tews, 104 ½ High Ct., Wrightstown, for The River Coffee & Cream, LLC
 - Robert Novitski, 1206 Wisconsin Ct., Appleton, for Sydrow Golf, Inc. (Royal St. Patrick’s Golf Links)
 - Gary Van Eperen, W150 Meadow Ridge Trail, Kaukauna, for River Inn, LLC (Wrightstown River Inn)
 - Jeffrey E. Corcoran, W3366 Appaloosa Ct., Appleton, for Wrightstown Development, LLC (Tigers Den)
 - Mitul Patel, 2156 Luxury Dr., Green Bay, for Sai Krupa, LLC (Bridgeport Shell)
 - Mitul Patel, 2156 Luxury Dr., Green Bay, for Sai Krupa, LLC (Wrightstop BP)
 - Rikki Garrity, W180 State Hwy 96, Kaukauna, for Rikki Garrity, LLC. (Jamie’s Dawghouse)
 - Gerald VanRossum, 1259 Washington St., Wrightstown for WL Foods, Inc.
 - John G VandenWymelenberg, 15 Cornsilk Court for VandenWymelenberg Enterprises, Inc. (Dick’s Family Foods)

● **Operator License Renewal Applications for the period of July 1, 2017 – June 30, 2019 –**

- Motion made by T Schaeuble with a second made by D Segerstrom to approve the OPERATOR LICENSE RENEWAL APPLICATIONS. **Motion carried.**
 - Tina M. VanRossum, N4619 McCabe Rd, Kaukauna, WI 54130 for WL Foods, Inc.
 - Emily Anne Luedtke, 1421 Washington St., Little Chute, WI 54140 for Lucky’s Pub & Grill
 - Leah Ann Meyerhofer, 804 Kristy St., Kaukauna, WI 54130 for Royal St. Patrick’s Golf Links
- Motion made by T Schaeuble with a second made by D Segerstrom to approve the NEW OPERATOR LICENSE APPLICATIONS. **Motion carried.**
 - Peyton E. Stephani, W4743 Cty Rd G, Black Creek, WI 54106 for Royal St. Pat’s

- **Appeal of Denial for Operator License - Bailey Ann Erickson** - Motion made by D Segerstrom with a second made by T Schaeuble to reverse the denial for issuance of an operator license for Bailey Ann Erickson, dated April 5, 2017, and approve. Letter of opinion read from Trustee Scott Reignier who was not able to be present at the meeting, stating his opinion that the denial should not be overturned. Comment by Trustee Schaeuble that he believes in giving individuals a second chance. Chief Deike agreed. Call of roll. 5 yes votes. **Motion carried.**
- **Appeal of Denial for Operator License – Aliece Novitski** - Motion made by T Schaeuble with a second made by D Segerstrom to reverse the denial for issuance of an operator license for Aliece Novitski, dated April 18, 2017, and approve. Letter of opinion read from Trustee Scott Reignier, who was not able to be present at the meeting, stating his opinion that the denial should not be overturned. Trustee S Byers stated that she was impressed with the way Ms. Novitski presented herself and noted that she will be working under the tutelage of her brother, the golf course manager, which will force her to toe the line. Ms. Novitski is an honor student. Chief Deike concurred with Trustee Byers. Call of roll. 5 yes votes. **Motion carried**

PUBLIC SAFETY - -

Fire Department Comments – Truck brought to US Tank last Friday to begin the updates. Measures are in place for any coverage that may be needed until we have it back.

Police Department Comments – Positive feedback received about our Police staff, at the Wrightstown Graduation Ceremony.

PUBLIC WORKS & UTILITIES - -

Public Works Comments – Positive feedback received regarding Village cleanup event and the request that this service continue.

ADJOURN - - Motion by A Lundt with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 7:23 pm)


Michelle Seidl Clerk/Treasurer