

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **05/02/2017** and was called to order at 6:00 p.m. by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen; Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Resident Tim Dole

CLOSED SESSION —

Motion by A Lundt with a second by K Wendlandt to proceed into closed session pursuant to Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility

- **Patrol Officer**
- **Economic Development Consultant**

AND 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. 7 yes votes. **Motion carried.**

OPEN SESSION —

Motion made by T Schaeuble with a second by S Byers to reconvene into open session. Call of roll. 7 yes votes. **Motion carried.**

APRIL 2017 UTILITY COMMISSION MEETING

Motion was made by A Lundt with a second by S Reignier to open the April 2017 Utility Commission Monthly Meeting. **Motion carried.**

- Daily usage up due to semi-annual flushing done last week and Country Visions is also taking water
- Cross connection inspections are about ¾ of the way done in Nesting Meadows subdivision
- CCR completed and published in the Brillion News last week as well as at 5 local business locations
- Lead and coppers were done last week. Results received and will be submitted to residents tomorrow
- GIS upgrade is nearing completion

Motion was made by S Reignier and a second was made by D Segerstrom to close the April 2017 Utility Meeting. **Motion carried.**

MINUTES – Motion by S Byers and seconded by T Schaeuble to approve the 04/18/2017 meeting minutes. **Motion carried.**

Bus trip scheduled for May 23rd conflicts with the Parks & Rec Committee Meeting scheduled for the same date. Administrator Coenen will be trying to move that meeting to an alternate date.

VOUCHERS - - Motion by S Byers, second by T Schaeuble to approve the vouchers as submitted in the total amount of \$125,126.00. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS - None

CORRESPONDENCE

- Thank you from the DeWinter Family for the floral arrangement in honor of Louis DeWinter
- Thank you from Wrightstown School District for encouragement and support during the planning, design and engineering of the Student & Community Wellness Center
- Thank you from the family of Sue Johnson for the sympathy and comfort

ADMINISTRATOR'S REPORT

- Movie in the Park has been moved to Saturday, July 22nd to accommodate neighbors and their weekday work schedule where late night noise could be an issue.
- Restoration of the gazebo is about half done and the concrete is now poured. Next week the structure will be moved on the foundation and a new roof will be added. Electrical upgrades and bathrooms are done. Yahoo!
- Border agreement scheduled for tomorrow, May 3rd at 6:30 p.m. for anyone wishing to attend and listen
- Bus trip is leaving at **5:30 p.m.** on May 23rd, from the High School

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **ACTION TAKEN AS RESULT OF CLOSED SESSION -- Offer of Employment to New Patrol Officer** – Motion made by K Wendlandt with a second made by S Reignier, that Chief Deike move forward with the employment offer to the candidate for the open officer position. **Motion carried.**
- **Appointment of Gary Kaster as Citizen Member of the Village Planning Commission** - Motion made by K Wendlandt with a second made by A Lundt to appoint Gary Kaster as citizen member to the Village Planning Commission effective 4/15/2017 through 4/15/2020. **Motion carried.**
- **Appointment of Rick Edinger and Bill Broman as Citizen Members to the CDA** – Motion made by K Wendlandt with a second made by S Byers to appoint Rick Edinger and Bill Broman as citizen members to the CDA effective 5/2/2017 – 5/2/2021. **Motion carried.**
- **Invoice #0003044-IN from Carl Bowers & Son's Construction Co., Inc.** – Motion made by S Byers with a second made by D Segerstrom to approve for payment, invoice #0003044-IN from Carl Bowers & Son's Construction Co, in the amount of \$16,690.00, for the water main leak at River Crossing. **Motion carried.**

- **Payment of Water and Sanitary Lateral Deferred Assessments as a TID #3 Incentive for Country Visions/CP Feeds Parcel #300 010501** – Motion made K Wendlandt with a second made by A Lundt to *TABLE* discussion/action on payment for water and sanitary lateral deferred assessments as TID #3 incentives for Country Visions/CP Feeds Parcel #300 010501 in the amount of \$28,766.98 due to County U and Highway 96 project. **Motion carried.**
- **Payment of Water and Sanitary Lateral Deferred Assessments as a TID #3 Incentive for Village of Wrightstown Parcels #300 010400 and #VW-189-3** – Motion by K Wendlandt with a second made by S Byers to *TABLE* discussion/action on payment of water and sanitary lateral deferred assessments as TID #3 incentive expenses for the Village of Wrightstown parcel #300 010400 in the amount of \$205.02 and for the Village of Wrightstown parcel #VW-189-3 in the amount of \$83.20 due to County U and Highway 96 project. **Motion carried.**
- **Amendment to Wholesale Water Agreement between Green Bay Water Utility & the Village of Wrightstown** – Amendment to Wholesale Water Agreement outlining that new rate structure for the Village of Wrightstown excludes Public Lead Service Removal costs. Motion made by K Wendlandt and a second was made by S Reignier to approve the amendment to the Wholesale Water Agreement between Green Bay Water Utility and the Village of Wrightstown. **Motion carried.**
- **Disbursement #17 Village of Wrightstown Safe Water Drinking Loan** – Motion made by S Byers with a second made by K Wendlandt to approve Disbursement #17 from the Village of Wrightstown's SWDL in the amount of \$38,380.03 to Brown County Highway Department for Highway Paving invoice #01090 dated 3/31/2017. **Motion carried.**
- **TID #3 Land Acquisition - Parcel #300015800 & #300015600** – Motion by S Byers with a second made by D Segerstrom to *TABLE* approval of TID #3 land acquisition of parcel #300015800 & #300015600 per Developers Agreement. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING--

- **Movie in the Park** - New date, Saturday, July 22nd to be respectful to neighbors.
- **Wrightstown Lions Club Annual Golf Outing – “GIVE THE GIFT OF SIGHT”** – Golf outing fundraiser being held on Saturday, June 10th at Hilly Haven Golf Course. Normal precedent for the Village is to NOT contribute taxpayer dollars as residents can individually donate if they wish. Motion made by T Schaeuble to give funds to the Wrightstown Lions for this year's event. Second motion called for with a response from Trustee A Lundt. However, majority of Trustee votes were nay. **Motion failed.**
- **Preliminary Resolution for Cty U Assessment Schedule** – Motion by T Schaeuble with a second by S Byers to approve Administrator Coenen to begin the preliminary resolution process for potential assessment schedule for County U. **Motion carried.**
- **R1 Accessory Building Code 84-6, 2016-16, 206-20** – Current code allows a specific percentage of yard that can be covered by an accessory structure on a property. We may want to add a green space percentage, front yard setbacks, aesthetic control and structure maximum square footage. A draft will be presented at the next scheduled board meeting.
- **RSP Development Corp – Dennis Lautenschlager** – President Erickson, Trustee Wendlandt and Administrator Coenen met with Dennis Lautenschlager from RSP Development Corp to discuss the development and make sure it is moving forward as intended. Mr. Lautenschlager is the sole owner of Royal St. Patrick's Development Corp and is the individual that has full development authority. We will be requesting documentation from him regarding this authority to insure that we are protecting our investment. Residents of this subdivision will also be forming a homeowners association. Motion made by T Schaeuble with a second made by D Segerstrom to request legal verification of development authority and a time line of authorization transfers. **Motion carried.**
- **RV Ordinance 206.53** – request by D Segerstrom to amend RV Ordinance 206.53 at the next meeting to adjust the summer seasonal use from April 1 – October 31 and the winter seasonal use from Oct 1 – March 31 with a short overlap to allow residents to prepare for coming season. After discussion, it was decided that it may work better to set the winter dates as November 1 – March 31, with no overlap, to reduce confusion. Public Hearing to be scheduled for 6:00 p.m. prior to the regular scheduled Board meeting.

- **Community Leaders Bus Trip** – Reminder that Community Leaders Bus Trip is scheduled for 5:30 p.m. on May 23rd. Meal will be provided by S.C.O.R.E. Wrightstown High School Community Outreach

PUBLIC SAFETY - -

Fire Department Comments – No report. Thank you to DPW Crew and Media for covering “Every 15 Minutes” event last week.

Police Department Comments – Chief Deike will be on vacation Friday, May 5 – Friday May 12. Officer Martin will be in charge in the Chief’s absence.

PUBLIC WORKS & UTILITIES - -

Public Works Comments – Nitrate sample sent in last week Tuesday and it froze due to weather. Results from new one sent are expected tomorrow which should allow us to open up the park.

Administrator Coenen and Public Works Supervisor A Vickman are in the process of interviewing for summer help.

ADJOURN - - Motion by S Reignier with a second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 7:48 pm)


Michelle Seidl


Clerk/Treasurer