

## VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

### **PUBLIC HEARING – Amendment of Municipal Ordinance Chapter 84 Building Permit Home Fees specific to Lateral Assessments for Lot Combinations or Alternative Layouts differing from the Initial Approved Plat & 75-9 Kennel License Fees - Amendment #04182017**

Public Hearing was called to order by Village President Dean Erickson at 5:57 p.m. at the Village Hall, 352 High St., on Tuesday, April 18, 2017. The Pledge of Allegiance was recited.

A call for input by the public was made three times with no response.

A call for input by the Village Board was made with no response.

Motion made S Byers and a second was made by T Schaeuble to close the public hearing. **Motion carried.**

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **04/18/2017** following the scheduled public hearing.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Dan Segerstrom. Absent: Trustee Keith Wendlandt

Also present: Tom Collins (Wrightstown Area Spirit) Village Administrator/ Public Works Director Travis Coenen; Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Advisor Mark Leonard, Jim Bouche & Dean McNeilly (Spirit Fabs), residents Todd & Rachelle Oudenhoven

Motion was made by S Reignier and a second was made by S Byers to move the closed session to the end of the meeting after Public Works & Utilities. **Motion carried.**

**MINUTES** - Motion was made by S Byers with a second made by T Schaeuble to approve the April 5, 2017 meeting minutes as presented. **Motion carried.**

**VOUCHERS** - Motion was made by T Schaeuble with a second made by S Byers to approve the vouchers presented in the amount of \$596,517.34. **Motion carried.**

### **SCHEDULED APPEARANCES –**

- Todd Oudenhoven asked for guidance from the Village Board after denial of his garage project variance request. Height of planned accessory building exceeds the 15' height restriction in Municipal Code Ordinance 206-16 G. In 1999, a precedence was established when 5' variance was granted for the Verhagen property at the corner of VanDyke and Main, to accommodate RV storage. Administrator Coenen requested that the Village Board determine if ordinance 2016-16 G should be amended to allow for higher accessory structures overall.
- Dan Doro – Hillcrest Homes – Restrictive Covenants in Royal St. Pat's subdivision. **CANCELLED.**

**CORRESPONDENCE** – None

**ADMINISTRATOR'S REPORT** – Movie being shown on July 20th, for the Movie in the Park event, has been changed to "Boss Baby". Our licensing agent has indicated that this movie will not yet be out on DVD as of the date of our showing and can be considered a "new release". Border agreement meeting scheduled with the Town of Wrightstown is set for May 3<sup>rd</sup> at 6:30 p.m. Community Leaders Bus Tour is scheduled for May 23<sup>rd</sup> at 5:30 p.m. to familiarize Village Trustees, business alliance members and school board members where the Village may be lacking and also to show off our achievements. Meet at the High School.

**COMMITTEE REPORTS**  
**FINANCE / PERSONNEL - -**

- **Capital Borrowing** – Correction of prior meeting capital borrowing impact. New debt will equate to a \$0.30/thousand increase to Village mill rate. Next meeting, after more of the TID projects are finalized, the capital borrowing amount will be brought to the Board for approval.
- **Tech RX invoice #09-4091** - Motion made by S Byers with a second made by T Schaeuble to approve the Tech RX invoice #09-4091 in the amount of \$42,476.00. **Motion carried.**

**PARKS, RECREATION & REGIONAL PLANNING—**

- **Community Way Finding Signage** – Administrator Coenen is working with the DOT to see where we are able to place new signs that will assist us in marketing the community. Once that is done, he will want to get input regarding the signs designs. Funding to come from the Village as well as the Business Alliance.
- **Garage Height Variance Denial – Oudenhoven, 219 Main** – Discussion among Board Members regarding the possibility of referring this issue back to the Board of Appeals now that the information regarding the 1999 Verhagen variance has been brought to light. Motion was made by T Schaeuble with a second made by S Byers to have the Board of Review take a secondary review of the Oudenhoven project. **Motion carried.**
- **Ordinance Amendment #04182017** – Motion was made by T Schaeuble with a second made by s Byers to approve ordinance amendment #04182017 with fee schedule as presented. **Motion carried.**
- **Appointment of (2) Citizen Members on the Board of Appeals** – Motion made by T Schaeuble and a second was made by A Lundt to approve the reappointment of Paul Halverson and Dick VandenWymelenberg, by the Village Clerk/Treasurer, to the Board of Appeals effective May 1, 2017. **Motion carried.**
- **Restrictive Covenants and Enforcement Authority** – Administrator Coenen, Trustee Keith Wendlandt and Village President Dean Erickson are to meet with Dennis Lautenschlager from Crow’s Nest LLC to discuss the restrictive covenants in Royal St. Patrick’s subdivision. This conversation will be relayed at the May 2<sup>nd</sup> Board meeting for public input.
- **Expansion of Spirit Fab** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the 96,961 sq. ft. expansion of Spirit Fab at 1225 Broadway Street. **Motion carried.**
- **Operator’s License Applications** –
  - Motion made by T Schaeuble with a second by D Segerstrom to approve the operator’s license application, for 2016-2018, Keshia D. Shatters, 405 School St. #3, Wrightstown, WI 54180 for Wrightstown BP. **Motion carried.**
  - Motion made by T Schaeuble with a second by D Segerstrom to approve the operator’s license application, for 2016-2018, for Kristina Kay Marx, 3628 Cherryvale circle #4, Appleton, WI 54913 for Royal St. Patrick’s Golf Links. **Motion carried.**
  - Motion made by T Schaeuble with a second by D Segerstrom to approve the operator’s license application, for 2016-2018, for Elly M. Polomis, 2776 Viking Dr. Apt 3D, Green bay, WI 54304 for Royal St. Patrick’s Golf Links. **Motion carried.**
  - Motion made by T Schaeuble with a second by D Segerstrom to **deny** the operator’s license application, for 2016-2018, for Aliece L. Novitski, 343 Fair St., Wrightstown, WI 54180, for Royal St. Patrick’s Golf Links due to an alcohol related violation in March 2016. **Motion carried.**

**PUBLIC SAFETY**

**Fire Department Comments** – March reporting received last month. In process of planning for bi-annual event. On track for refurbish of the tender.

**Police Department Comments** – Done going through background checks for candidates for open officer position. Should have a candidate chosen b end of this week.

**PUBLIC WORKS & UTILITIES - -**

**Public Works Comments** – 21 trees planted from the Green Bay Packers.

**CLOSED SESSION –**

Motion by S Reignier with a second by A Lundt to proceed into closed session pursuant to Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – **Employee Personnel Policies/Compensation** \*AND pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Economic Development & Land Acquisition.**

Call of roll. 6 yes votes. **Motion carried.**


**OPEN SESSION –**

Motion made by S Reignier with a second by D Segerstrom to reconvene into open session. Call of roll. 6 yes votes. **Motion carried.**

**ACTION TAKEN AS RESULT OF CLOSED SESSION --**

Motion made by S Byers with a second made by S Reignier to approve the continued employment of Bernie Vickman as a seasonal employee for the Department of Public Works **Motion carried.**

**ADJOURN - -** Motion by S Reignier, second by D Segerstrom to adjourn. **Motion carried.**  
(Adjourned 7:33 pm)

  
Michelle Seidl Clerk/Treasurer