

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **03/07/2017** and was called to order at 6:01 pm by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Quinn Cavanaugh, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Trustee Terry Schaeuble, absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen; Public Works Supervisor Andy Vickman, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike

CLOSED SESSION —

Motion by Q Cavanaugh with a second by S Reignier to proceed into closed session pursuant to Wisconsin State Statute 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility

- **Employee Personnel Policies/Compensation**

AND 19.85(1) (e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- **Economic Development & Land Acquisition**

Call of roll. 6 yes votes. **Motion carried.**

OPEN SESSION —

Motion made by S Byers with a second by D Segerstrom to reconvene into open session. Call of roll. 6 yes votes. **Motion carried.**

ACTION TAKEN AS RESULT OF CLOSED SESSION --

None

FEBRUARY 2017 UTILITY COMMISSION MEETING

Motion was made by S Reignier with a second by D Segerstrom to open the February 2017 Utility Commission Monthly Meeting. **Motion carried.**

Quarterly meter reading done last week. We are waiting on final numbers for our monthly consumption report to find out last quarter water loss.

Gallons sent to the plant to be treated was above average due to the warmer weather in the month of February.

Annual maintenance agreement for our portable and waste water treatment plant generators renewed.

Leak was found at County ZZ near the river crossing. A few private accounts also had a higher than normal average consumption in February attributing to higher measured flow.

Motion was made by S Reignier and a second was made by D Segerstrom to close the February 2017 Monthly Utility Meeting. **Motion carried.**

MINUTES – Motion by S Byers and seconded by Q Cavanaugh to approve the 02/22/2017 meeting minutes with correction to spelling of Los Dauphin Road, under “I-41 Resurfacing Project” to Lost Dauphin Road. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by K Wendlandt to approve the vouchers as submitted in the total amount of \$638,166.02 **Motion carried.**

SCHEDULED APPEARANCES – None

CORRESPONDENCE - None

ADMINISTRATOR’S REPORT –

- Continuing to work with developers.
- Met with Allie Pedretti-Beining of Pedretti Power Yoga LLC. She will be offering yoga and paddle boarding classes in summer. Working on logistics for each.
- Met with department heads and staff to go over Village goals. Discussed individual employee goals as well, so plans toward this end, can be drafted and turned in by the end of March. Bonus/merit payments will be made in April with evaluations to follow based on these goal sets.
- Board training will be held upon installation of IT upgrade due to new email format. Report access training will be in September due to the new accounting software being installed.
- “Movie in the Park” title will need to be picked. To save costs, licensing in 2017 will be purchased through Cesa 7. We can show an unlimited number of movies for significantly less than what we pay to show one movie through a Funflix vendor. The subscription through Cesa 7 is for one year.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Mission & Vision Statements & Core Values** – request by S Byer to include : “Village of Wrightstown is committed to providing quality services in a cost effective manner”. Core Values image will be on our website and on our Village policy handbook. Motion made by Q Cavanaugh with a second by S Byers to table approval of the Village Mission & Vision Statements and Core Values so additional text can be added. **Motion carried.**
- **Bond Trust Services Corporation Payment** – Motion by S Byer with a second by K Wendlandt to approve the interest payment to Bond Trust Services Corporation in the amount of \$11,120.00 for the \$1,465,000 2016A General Obligation Promissory Note. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING--

- **Movie in the Park** – Motion made by Q Cavanaugh with a second made by K Wendlant to approve Movie in the Park, at Zirbel Park, to watch the movie “Sing”. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – Most final numbers are back from the truck builders. Brand new tender trucks are estimated to be \$50,000 - \$60,000 over budget. Therefore, the Fire Department has taken the initiative to look at the cost to refurbish the current vehicle we have to save money. The chassis is in good condition but the body need to be replaced to rid the unit of corrosion. Life expectancy of the refurbished vehicle is estimated to be 20 years.

Police Department Comments – Chief Deike and Officer Martin answered phones at the CP Telethon on Sunday, March 4th. Great experience for a good cause!

Interviews for the open officer position will be on Friday, March 24th. We received 23 applications and will be bringing in 6-7 candidates.

PUBLIC WORKS & UTILITIES - -

Public Works Comments – 19 trees coming from “First Down for Tree’s Program”. 6 varieties to be planted in public settings such as our Village parks and schools.

ADJOURN - - Motion by S Reignier, second by D Segerstrom to adjourn. **Motion carried.**
(Adjourned 7:07 pm)


Michelle Seidl Clerk/Treasurer

