

## VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **12/20/2016** and was called to order at 6:00 pm by Village President Dean Erickson. The Pledge of Allegiance was recited.

Roll Call: Present – President Dean Erickson, Trustee Sue Byers, Trustee Quinn Cavanaugh, Trustee Scott Reignier, Trustee Dan Segerstrom, and Trustee Keith Wendlandt. Absent: Trustee Terry Schaeuble

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/ Public Works Director Travis Coenen; Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Scampers, Surveyor Steve Bieda, Resident Linda Verbomen

**MINUTES** – Motion by K Wendlandt and seconded by Q Cavanaugh to approve the 12/06/2016 meeting minutes. **Motion carried.**

**VOUCHERS** -- Motion by S Byers, second by D Segerstrom, to approve the vouchers as submitted. **Motion carried.**

**FINANCIAL STATEMENTS** – None presented for review.

**SCHEDULED APPEARANCES** – None

**ACKNOWLEDGEMENTS** – None

**CORRESPONDENCE** - Thank you to Carla Bobultz and Wrightstown Elementary “Be Supportive Group” for the Christmas goodies and for singing carols!

### **ADMINISTRATOR’S REPORT –**

- As part of a marketing objective, we are working with WABCA and the school district to implement an interactive learning tool that familiarizes new trustees and WABCA Members to the Village’s assets. A bus trip is currently being set up for this purpose.
- A performance based incentive program is being created to help determine bonus tiers for staff for this coming year. Employees will be a part of their own goal setting.
- Will be working with Department Heads in 2017 to goal set as a way to improve marketing and development of the Village and improve internal processes.
- Mission statements will also be created and put on our website as part of a marketing campaign.
- Working with web designer to obtain a presence on social media. Kickoff to be after the first of the year.
- 2017 Budget Booklets being updated to reflect year end numbers for water & sewer so they are more accurate than the estimated figures used. Booklets should be complete and printed mid-January.

### **COMMITTEE REPORTS**

#### **FINANCE/PERSONNEL - -**

- **2017 Water Budget** – Due to cost savings in salaries and lower operational costs, we should end 2016 in the black about \$5,000. 2017 looks to be an even better year with an estimated \$142,000 profit. Green Bay Water is responsible for a small increase in water pricing but otherwise, there is not much change. We may need to keep excess funds in the water account rather than paying back the general

Ice rink at Village Hall is open due to the cold weather last week.

**ADJOURN** - - Motion by S Reignier, second by S Byers to adjourn. **Motion carried.**  
(Adjourned 7:19 pm)

Michelle Seidl      Seidl  
Michelle Seidl      Clerk/Treasurer