

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD MINUTES

The second regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High Street, on Thursday **10/18/16** and was called to order by Village President Dean Erickson at 6:00 pm with all reciting of the pledge of allegiance.

Roll Call: Present – Dean Erickson, Sue Byers, Scott Reignier, Terry Schaeuble, Dan Segerstrom,
Keith Wendlandt
Absent – Quinn Cavanaugh

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator/Public Works Director Travis Coenen; Supervisor of Public Works & Utilities Andy Vickman, Fire Chief Mike Schampers; Police Chief Greg Deike; Police/Court Clerk Sharon Diedrick; Deputy Clerk/Treasurer Patti Leitermann; Wrightstown School District Carla Buboltz, Mary Bartel, Justin Fritsch, Michele Seidl, Jason Krueger, Lois Gremore, Bernie Vickman.

VOUCHERS – Motion by S Byers, second by T Schaeuble to approve the vouchers as submitted.
Motion carried.

WALK-INS –

Tiger Tough ~ Community Strong – Mary Bartel representing the Wrightstown School District gave a presentation on Project Tiger Tough a proposed Wrightstown Student & Community Wellness Center.

Switch Order of Meeting - - Motion by S Byers, second by K Wendlandt to approve moving the Personnel portion of the meeting ahead of Finance and other agenda items. **Motion carried.**

COMMITTEE REPORTS

PERSONNEL - -

Clerk/Treasurer Position – T Coenen introduced Michelle Seidl and announced that she would be starting on November 14th as the new Village Clerk /Treasurer and all welcomed her.

Dan Fritsch Retirement – T Coenen recognized Dan Fritsch for his 37 years of exceptional service to the community and presented Dan with a gift card. Dan Fritsch thanked the board and past boards for giving him this opportunity, he thanked his co-workers and past co-workers and lastly he thanked the community.

WALK-INS –

Sidewalk Cleaning on the Bridge – K Wendlandt thanked Dan Segerstrom and all who helped for doing a great job cleaning the sidewalks on the new bridge.

VILLAGE ADMINISTRATOR -- T Coenen provided the following report:

1. Thanks for feedback on the web site, it's been very helpful.
2. We currently hired a Village Clerk/ Treasure Michelle Seidl.
3. Working to get IT additional costs from current vendor on services, we are also looking for alternative options for our IT support.
4. Forensic Review status – Breach revealed and no data was compromised
5. Making progress on many development inquiries.
6. Met with Police Chief Greg Deike and Carla Buboltz District Administrator for the Wrightstown Community School District and had a very positive and productive meeting.
7. Formed a committee with the Town of Wrightstown to create list of items that need to be addressed in the border agreement. The first meeting will be on November 2nd.
8. Met with the Town of Kaukauna at their October 10th Board meeting to talk about future development needs for both communities. The engagement was welcomed and was a very positive and receptive experience.

FINANCE- -

Property Tax Collection Agreement – Motion by S Byers, second by T Schaeuble to approve the First Installment Property Tax Collection Agreement with Brown County. **Motion carried.**

2017 Budget – Per T Coenen the 2017 Budget needs final review before presenting the first pass to the Village Board.

Health Care Costs – Per T Coenen will be meeting with staff next Wednesday, October 26th to discuss Deductible versus Non-Deductible plans and Opt-out options for employees. Also, will be handing out the provider lists for Anthem Blue and Network Health plans. The employees can pick who they want but the Village contribution might be based off Anthem Blue's cost.

Operator's License – Motion by S Byers, second by T Schaeuble to approve Operator's License for 2016-2018 license years – Brianna Henderson (Lucky's Pub & Grill), April LaBrec (Wrightstop BP). **Motion carried.**

PARKS & RECREATION - -

Wrightstown Lions Christmas Parade – Motion by K Wendlandt, second by S Byers to approve the request from the Wrightstown Lions Club to conduct the Christmas Parade on Saturday, December 03, 2016 commencing at 12:00 noon. **Motion carried.**

PUBLIC SAFETY- -

Fire Department Report – The September 2016 Fire Department Report submitted with Regards by Fire Chief Mike Schampers is as follows:

1. In the month of September the department responded to 1 call, Deer vs Car and was cancelled in route.
2. Training in September was Jaws of Life, victim removal and rescue from cars staged in a ditch as a crash scene. As well a few members joined Greenleaf Fire training night for a crash scene involving a School Bus with multiple entrapments and a rollover of the bus.
3. The Fire Dept also provided annual companywide employee fire extinguisher training for "Prolamina" (Former CEI)
4. Usual monthly truck checks were completed and inventoried. Also the department was visited by Board member Keith Wendlandt. Planning for Open House continued as did planning for 2017 Budget and 2017 Training for the department.
5. Many requests also coming in for various school and PR visits during October for Fire Prevention Awareness month.

Police Department Report – The June 2016 and July 2016 Police Department Reports Respectfully Submitted by Greg Deike are as follows:

June 2016 Police Department Report

1. WPD participated in the Click It or Ticket enforcement.
2. Met with Cell Com regarding cell phones with updates and renewals.
3. Vehicle Maintenance; battery for the squad #415 SUV replaced.
4. WPD Officers participating in the Brown County Speed Task Force, WPD officers had 30 traffic contacts during deployments held in Howard-Suamico, Green Bay, Bellevue and Ashwaubenon, with one deployment being held in the Village.
5. There was one vehicle accident in the Village during June; assisted BRSO Deputies with two vehicle accidents. There were 90 traffic contacts made for various violations and 12 parking complaints.
6. There were 98 non traffic calls for service in the Village, 88% handled by WPD officers. See attached list for calls received.

July 2016 Police Department Report

1. WPD Officers continue training for Tuesday afternoons with review of policies and procedures.

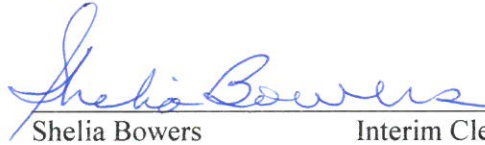
2. WPD Officers participating in the Brown County Speed Task Force, WPD officers had 21 traffic contacts during deployments held in Howard-Suamico, Green Bay, Bellevue and Ashwaubenon, with one deployment being held in the Village.
3. A few applications received for the Police Chief position.
4. There were two accidents in the Village during July, 1 complaint for fireworks and there were 92 traffic related incidents for various violations. BRSO initiated 3 traffic stops and conducted 2 building checks in the Village.
5. There were 89 non traffic calls for service in the Village, 91% handled by WPD officers. See attached list for calls received

PUBLIC WORKS & UTILITIES:

Utility Operator – Director of Public Works Andy Vickman announced Brent Bouchonville as the new Utility Operator beginning work on October 17, 2016.

Emergency Water Connection with the Village of Hobart – T Coenen updated the Village Board stating that after speaking to the Village attorney, the Emergency Water Connection Agreement will be revised and presented at the next Village Board meeting for approval.

ADJOURN - - Motion by S Reignier, second by S Byers to adjourn. **Motion carried.**
(Adjourned 6:49 pm)


Shelia Bowers Interim Clerk/Treasurer