

# VILLAGE OF WRIGHTSTOWN

## VILLAGE BOARD MINUTES

### AMENDED\*\*\*

The second regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High Street, on Thursday **06/21/16** and was called to order by Village President Dean Erickson at 6:00 pm with all reciting of the pledge of allegiance.

Roll Call: Present – Dean Erickson, Sue Byers, Quinn Cavanaugh, Scott Reignier,  
Terry Schaeuble, Dan Segerstrom, Keith Wendlandt

Absent – None

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Public Works Director Travis Coenen; Fire Chief Mike Schampers; Deputy Clerk/Treasurer Patti Leitermann; Police/Court Clerk Sharon Diedrick; Tom DuPont, Dennis Eiting, Mike VandeHei, Tim Dole, Roger Eiting, Brian Smith, Carl Rossal, Linda Verboomen.

### **CLOSED SESSION - -**

Motion by S Reignier, second by D Segerstrom to proceed into CLOSED SESSION pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – **Village Administrator**

**AND\*\*\***pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Economic Development & Land Acquisition**. Roll call vote: Ayes – S Byers, Q Cavanaugh, S Reignier, T Schaeuble, D Segerstrom, K Wendlandt, D Erickson; Nays – None; Absent; None. **Motion carried.** (6:30 pm)

### **OPEN SESSION - -**

Motion by S Reignier, second by K Wendlandt to reconvene into OPEN SESSION to discuss and/or take action on any issues that occurred during the closed session. Roll call vote: Ayes – S Byers, Q Cavanaugh, S Reignier, T Schaeuble, D Segerstrom, K Wendlandt, D Erickson; Nays – None; Absent – None. **Motion carried.** (7:50 pm)

**RECESS - -** Motion by S Reignier, second by T Schaeuble to take a 5-minute recess. **Motion carried.**

**Economic Development & Land Acquisition** – Motion by S Byers, second S Reignier to approve the contract to purchase development properties subject to attorney’s approval of the contract. **Motion carried.**

**VOUCHERS - -** Motion by S Byers, second by S Reignier to approve the vouchers as submitted. **Motion carried.**

**CORRESPONDENCE** – A Thank You to the Village Board and Staff was received from Jean Brandt for her Retirement Party & Gift of Luggage.

### **MISCELLANEOUS - -**

**Downtown Boat Access** – Village Board members discussed the Downtown Boat Access and whether or not building a boat dock with public access would attract investors and be beneficial to members of the Village Community.

**Committee Meetings** – Discussion on committee meeting notifications, attendance, discussions and closed sessions. It was decided that the Village Clerk will notify all Village Board members of any committee meeting notice. Village Board members are able and encouraged to attend and participate in those meeting even when they aren't assigned to that particular committee. A Village Board member is able to share information from a closed session with other board members if they are not able to attend a closed session.

## **COMMITTEE REPORTS**

### **FINANCE - -**

**Carl Bowers & Sons Construction Co Inc Pay Request No. 10** – Motion by S Byers, second by Q Cavanaugh to approve Carl Bowers & Sons Construction Co Inc pay request No. 10 for the 2015 Water Transmission Main project in the amount of \$123,011.12. **Motion carried.**

**Operator's License** – Motion by S Byers, second by T Schaeuble to approve Operator's License for the 2016-2018 license years – Terri Jenner (Bridge Port Shell). **Motion carried.**

### **PERSONNEL - -**

**Steve Johnson Letter of Resignation** – Motion by K Wendlandt, second by S Byers to accept the letter of Resignation of Employment from Village Administrator Steve Johnson effective June 14, 2016. **Motion carried.**

**PARKS & RECREATION - -** Nothing to report at this time.

### **PUBLIC SAFETY- -**

**Fire Dept Report** – The May 2016 Fire Department Report submitted with Regards by Fire Chief M Schampers is as follows:

In the month of MAY the department responded to 3 calls for response, 1 was mutual aid call with Hollandtown for a home filled with smoke, 1 for traffic fire, semi-trailer had a brake drum on fire and 1 call for structure fire which was caused by careless disposal of smoking materials which caused a fire in a planter on a deck that spread to an outer wall.

May training was Water Rescue and PWC operations. Usual monthly truck checks, inventory and tool testing was completed and meetings occurred. We have an issue with window operation on SU1311 yet to be addressed and valve leak on EN 1312 that was resolved. We continue to monitor corrosion issues on EN1312 and TN 1311 closely. Officers also began initial planning to begin requesting vendor visits for spec of future tender also started and continued work on lesson plans for future training exercises.

Also in May the FD hosted a family residing in the Village to a surprise Birthday visit for their sons 6th birthday party and friends at the fire station for a tour.

**Police Dept Report** – None at this time.

### **PUBLIC WORKS & UTILITIES - -**

**Director of Public Works Comments** – In preparation to transition to Green Bay Water the water main flushing will take place on June 27, 2016.

**Downtown Parking** – There was discussion on the downtown parking area and was decided the Public Works department will move forward with adding topsoil and seed to that area.

**Purchase of 2016 Ford F-350 Truck** – Motion by Q Cavanaugh, second by S Byers to approve the purchase of a 2016 Ford F-350 to replace the current 2007 Ford F-150 using excess plow truck funds, recovered trade in values, as well as capital funds to not exceed \$9,500. **Motion carried.**

### **REGIONAL PLANNING - -**

**Rezone Request of Roger A & Dennis B Meulemans Parcel 340-1, 512 Main St** – Motion by K Wendlandt, second by Dan Segerstrom to approve the rezone request for Roger A and Dennis B Meulemans to rezone 512 Main St from B-1 General Business to R-1 Residential. **Motion carried.**

**AMENDED\*\*\*Municipal Code Chapter 206-53 Zoning Parking of Recreational Vehicles** – Motion by S Byers, second by K Wendlandt to approve recreation of Municipal Code Chapter 206-53 Zoning Parking of Recreational Vehicles. Roll call vote: Ayes – S Byers, Q Cavanaugh, K Wendlandt, D Erickson; Nays – S Reignier, T Schaeuble, D Segerstrom; Absent; None. **4/3 roll call vote - Motion carried.**

**Municipal Code Chapter 155 Sewer Utility** – Motion by D Segerstrom, second by T Schaeuble to approve recreation of Municipal Code Chapter 155 Sewer Utility. **Motion carried.**

**Extraterritorial CSM Request – Parcel W-11-1 and Parcel W-7-1, Fair Road** – Motion by K Wendlandt, second by S Reignier to approve the Extraterritorial CSM Request to create 1 five acre lot, Fair Road, Parcel W-11-1 & Parcel W-7-1, Ken & Paula Boylan, Town of Wrightstown. **Motion carried.**

**CSM Request Lot 47, 48, 49 Royal St Pats Drive** – Motion by Q Cavanaugh, second by S Byers to approve the CSM Request to create 2 lots out of 3 lots, Royal St Pat’s Drive, Lots 47 (300004700), 48 (300004800), 49 (300004900), Crow’s Nest, Village of Wrightstown with the following staff recommendations:


- The CSM meets all other regulations by reviewing entities
- The unused laterals are removed as noted
- Restrictive covenants for the Royal St Patrick apply to these lots. **Motion carried.**

**CSM Request Lot 57, 58, 59 Royal St Pats Drive** – Motion by S Reignier, second by S Byers to approve the CSM Request to create 2 lots out of 3 lots, Royal St. Pat’s Drive, Lots 57 (300005700), 58 (300005800), 59 (300005900), Crow’s Nest, Village of Wrightstown with the following staff recommendations:

- The CSM meets all other regulations by reviewing entities
- The unused laterals are removed as noted
- Restrictive covenants for the Royal St Patrick apply to these lots. **Motion carried.**

**CSM Request Parcel VW-340-1, 518 Main Street** – Motion by T Schaeuble, second by S Byers to approve the CSM Request to create 2 lots out of 1 lot, 518 Main St, VW-340-1, Roger & Dennis Meulemans, Village of Wrightstown. **Motion carried.**

**ADJOURN** - - Motion by S Reignier, second by D Segerstrom to adjourn. **Motion carried.** (Adjourned 8:39 pm)

  
Shelia Bowers Interim Clerk/Treasurer

