

Village of Wrightstown Planning Commission Minutes

The regular monthly meeting of the Planning Commission was held at the Village Hall, 352 High St. on Monday, **June 12, 2017** and was called to order at 6:30 pm by Chairman Terry Schaeuble.

Roll Call: Present: Bob Fandrey, Gary Kaster, Pat Kiel, Ryan Macario, Terry Schaeuble, Keith Wendlandt

Absent: Dan Segerstrom

Also Present: Village Administrator Travis Coenen, Planning Consultant Elizabeth Runge, Bernard Vickman

MINUTES –

Motion by G Kaster, second by B Fandrey to approve the Planning Commission meeting minutes from May 22, 2017 as presented. **Motion carried.**

REVIEW OF CSM, BERNARD & PATRICIA VICKMAN, 258/264 ALISON CT, PARCELS VW-160-G-7 AND VW-160-G-8, VILLAGE OF WRIGHTSTOWN—

E Runge reviewed this CSM request for combination of 2 lots down to 1 lot. The owner, Bernie Vickman, reported that he plans to build a garage with the extra space. Motion made by B Fandrey, second by K Wendlandt to approve this CSM and recommend approval to Village Board for Bernard & Patricia Vickman, Parcels VW-160-G-7 and VW-160-G-8 per staff recommendations as follows:

- The CSM meets all other regulations by reviewing entities.
- Verification of unused laterals and the necessity of removal as noted. **Motion Carried.**

REVIEW OF EXTRATERRITORIAL CSM, CONRAD LIEBERGEN, 7180 CTH D, PARCEL HL-39, TOWN OF HOLLAND—

E Runge read the staff report for this land division. Lot 1 will be 1.06 acres, and Lot 2 will be 24.37 acres, separating the farm from the house. Zoning is Agriculture-Farmland Preservation. Motion made by K Wendlandt, second by P Kiel to approve this Extraterritorial CSM and recommend approval to Village Board for Conrad Liebergen, Parcel HL-39 per staff recommendations as follows:

- The CSM meets all local, county and state regulations.
- All notes on CSM apply to future land owners. **Motion Carried.**

SIGN REVIEW, COUNTRY VISIONS/CP FEEDS, 359 CTY U, PARCEL 300010503, VILLAGE OF WRIGHTSTOWN—

E Runge read the staff report. Sign is 2-sided and 8 feet in height. A 25' high flag pole is also being requested, which exceeds the Village's height limit under ordinance 206-18 (G); therefore, a variance will be needed for the flag pole. Motion made by K Wendlandt, second by G Kaster to approve the sign permit only (not including the flag pole) and recommend to Village Board for Country Visions/CP Feeds, Parcel 300010503 per staff recommendations as follows:

- Sign placement/location on the owner's lot to meet provisions of Industrial District and Chapter 206-46;

- In both the General Industrial District 206-25(J) and 206-49(A) sections of the zoning code, it includes that signs are permitted and approved by the Village Board;
- A variance for the flagpole height is recommended.

DISCUSS/ACTION MEETING NIGHT CHANGE FOR SCHEDULE CONFLICTS—

Discussion about changing the Planning Commission meeting nights to Wednesdays instead of Mondays due to a schedule conflict with a Commissioner. After further discussion, the Planning Commission night will remain on the second Monday of each month.

ADJOURN –

Motion by G Kaster, second by R Macario to adjourn the meeting. **Motion carried.**

(Adjourned at 6:59 pm)


Patti Leitermann Deputy Clerk/Treasurer